July 20, 2016
Agenda

This is follow up to our meeting on February 9, 2016 with Gabriela Goldfarb from the Governors’ Office. We discussed forming a landslide workgroup to foster better communication and collaboration on landslide risk reduction in Oregon.

I proposed this pre-meeting meeting with representatives from the agencies at the February 9th
    ODF: Mike Buren
    DEQ: Ryan Michie
    DLCD: Steve Lucker
    ODOT: Curran Mohney
    DOGAMI: Bill Burns
    GEO: Theresa Burcsu

The goals of this first informal meeting are:
  1) Develop an agenda for our first meeting
  2) Figure out who are the correct representatives from each agency and which agencies/entities are we missing.

• Before we dig into these 2 goals, is there anything else we should discuss today?

• An agenda for our first meeting...
  o What does this group want to get done?
  o Name – Oregon Landslide Risk Reduction Team (LRRT)
  o Members
    ▪ How often should we meet?
    ▪ Time commitment?
    ▪ Duties
  o Announce the workgroup and get feedback?
  o Create a Charter? A charter is a statement of the scope, objectives and participants in a project or working group.
    ▪ Mission
    ▪ Goals – foster communication, collaboration, landslide risk reduction
    ▪ Activities – website, annual forum, develop policy, outreach/education
  o Make planning guides or other resources?
  o Prioritize and recommend regions of the state for future work and type of work.
  o Do we need a Board or just a chair and vice-chair?
  o How does the group make decisions? Consensus?
• Who are the members? Email list serve?