

GOVERNING BOARD SPECIAL MEETING
OREGON DEPARTMENT OF GEOLOGY AND MINERAL INDUSTRIES

June 23, 2020
9:00 a.m.

Teleconference Public Meeting Agenda

To adhere to the state’s social distancing requirements and to slow the spread of COVID-19, this public meeting will be conducted via teleconference. Written testimony can be submitted in advance, but no later than 11 a.m. on the meeting day to lori.calarruda@oregon.gov. Written comments received will be distributed to the Board. Oregon Department of Geology and Mineral Industries organized a toll free call-in option for public access.

Dial: 1-844-766-2282

When prompted, enter ID number: 591213

Governor Brown’s [Executive Orders](#)

The Board makes every attempt to hold strictly to the sequence of the distributed agenda. Times and topics may change up to the last minute. This agenda is available on the DOGAMI website: www.oregongeology.org.

- | | | |
|-------------------|----------------|--|
| 9:00 a.m. | Item 1: | Call to Order – Chair Laura Maffei |
| 9:05 a.m. | Item 2: | Introductions – Chair Laura Maffei and staff |
| 9:10 a.m. | Item 3: | Financial Update – Dania Ballard, Chief Financial Officer

Briefing: The Board will not be asked to take an action on this item |
| 9:30 a.m. | Item 4: | Preliminary 21-23 Agency Request Budget (ARB) Discussion – Dania Ballard, Chief Financial Officer

Board Action: The Board may be asked to take an action on this item |
| 10:00 a.m. | Item 5: | MLRR Fee Increase – Next Steps – Bob Houston, Interim GS&S Program Manager and Legislative Coordinator and Sarah Lewis, MLRR Program Manager

Board Action: The Board may be asked to take an action on this item |
| 10:10 a.m. | Item 6 | July Board Meeting Agenda Discussion

Board Action: The Board may be asked to take an action on this item |
| 10:20 a.m. | Item 7 | Public Comment

Only <u>written comments</u> received prior to or by 11am on the day of the meeting will be accepted |
| 10:30 a.m. | Item 8: | Board Adjourn |

PLEASE NOTE

AGENDA

The Board meeting will begin at 9:00 a.m. and proceed chronologically through the agenda. Times listed on the agenda are approximate. At the discretion of the chair, the time and order of agenda items—including addition of intermittent breaks—may change to maintain meeting flow.

PUBLIC TESTIMONY

For this special meeting, only written comments will be accepted.

REASONABLE ACCOMMODATION OF DISABILITIES

Please contact us at least three business days prior to the meeting to let us know if you need reasonable accommodations. Contact the Director's Office at (971) 673-1555 to make your request.

Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Dania Ballard, Chief Financial Officer

Date: June 16, 2020

Regarding: Agenda Item 3 – Financial Update

Dania Ballard, Chief Financial Officer, will provide a Financial Update for DOGAMI.

Proposed Board Action: The Board will not be asked to take an action on this item.



TO: DOGAMI Governing Board
FROM: Dania Ballard, Chief Financial Officer
DATE: June 16, 2020
SUBJECT: FY21 Budget Update

FY21 Budget Update

FY21 (2nd Year) Requested Budget

For the 2019-21 biennium, DOGAMI was provided a one-year General Fund budget. During the 2020 legislative session, DOGAMI requested a second-year budget. Due to the legislative slow down, the second-year year budget was not approved before the end of session.

The second-year budget, revised for reductions due to COVID-19 impacts to state revenue, was approved at an Emergency Board meeting on June 5, 2020. The budget requested during the 2020 legislative session was \$3,104,928. Reductions of \$240,535 were taken and a second-year budget of \$2,864,393 was approved. Reductions include 1.5 positions (1 Information Systems Specialist [Chief Information Officer] and 0.5 Public Affairs Specialist [Publications]), services and supplies, and closure of the Newport and Baker City offices with staff assigned to those offices to work remotely. Comparatively, the first-year budget was \$2,534,180.

Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Dania Ballard, Chief Financial Officer

Date: June 16, 2020

**Regarding: Agenda Item 4 – Preliminary 21-23 Agency Request Budget (ARB)
Discussion**

Dania Ballard, Chief Financial Officer, will review the preliminary 21-23 Agency Request Budget (ARB) for DOGAMI.

Proposed Board Action: The Board may be asked to take an action on this item.



TO: DOGAMI Governing Board
FROM: Dania Ballard, Chief Financial Officer
DATE: June 16, 2020
SUBJECT: Agency Request Budget Planning (21-23 Biennium)

Agency Request Budget Planning

The Department of Geology and Mineral Industries (DOGAMI) has begun budget preparation for its Agency Request Budget (ARB). We are in process to complete Current Service Level (CSL) planning, Policy Option Packages (POPs), and Legislative Concept (LC) submission.

While we were instructed to submit proposed POPs as usual, it is with the understanding that COVID-19 impacts on state revenue may limit the likelihood of moving them forward. Following direction from the Governing Board at the May 14, 2020 Special Board meeting, POPs were submitted to the Department of Administrative Services for review:

- IT computer and server replacement: \$196,000
- General Fund match for grants and grant development: \$400,000
- Position clean up (matching position classification to actual duties): \$0
- Proposed fee increase: \$1.56M (2021-23 biennium); [2019-21 MLRR Budget: \$3,859,371]
- E-Permitting: current project total cost estimate for implementing an e-Permit system: \$1,184,177 (FY 2021 – 2029)

Summary timeline for budget preparation and implementation:

Agency Request Budget (ARB)

- March/April 2020
 - Current Service Level Budget – Current budget plus inflationary and other current status adjustments
 - Revenue projections

- May/June 2020
 - Legislative Concept and Policy Option Package review
- July 2020
 - July 13 – Agency Request Budget final review for Board revision/approval
 - July 31 – Approved budget due to Department of Administrative Services

Governor's Recommended Budget (GRB)

- November/December 2020 – Governor's Recommended Budget submitted to Legislature

Legislatively Adopted Budget (LAB)

- January/June 2021 – Legislative Session
 - Legislatively Adopted Budget effective July 2021

Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Bob Houston, Interim GS&S Program Manager and Legislative Coordinator and Sarah Lewis MLRR Program Manager

Date: June 16, 2020

Regarding: Agenda Item 5 – MLRR Fee Increase – Next Steps

Bob Houston, Interim GS&S Program Manager and Legislative Coordinator and Sarah Lewis, MLRR Program Manager, will review the next steps for the MLRR fee increase.

Potential options for moving the MLRR fee increase forward:

- 2020 Special Session (potential)
 - First opportunity to move a MLRR fee increase bill
 - Same bill language that received a "Do Pass with Amendments" recommendation from the Joint Committee on Ways and Means during the 2020 short session but was not passed prior to Sine Die
 - Represents a collaborative agreement with the aggregate, geothermal and oil and gas industries
 - Must be a "clean" bill
 - Stakeholders and the agency both need to demonstrate to legislators that there is broad agreement and all issues have been resolved
 - Special Session may be scheduled in upcoming weeks (late-June to early-July)
- 2021-23 Full Session
 - Another opportunity for the Legislature to consider a MLRR fee increase bill: Legislative Concept 63200-001 DOGAM-MLRR Fee Increase
 - Legislative Concept 63200-002 DOGAMI-MLRR E-permitting at this point is a placeholder pending approval to move forward from the Governor's office

Challenges:

- Potential Special Session agenda may be limited to state-wide issues
- Identification of an available bill to carry the fee increase in the Special Session
- Anticipated difficulties of moving a fee increase through the legislature during a time when economic impacts of COVID are broadly felt across the State
- Without a fee increase (approved in a Special Session with an effective date of January 1, 2021), the MLRR program will need to begin layoffs by late-summer to early-fall of 2020 to avoid a cash shortfall at the end of the biennium.

Proposed Board Action: The Board may be asked to take an action on this item.

Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Lori Calarruda, Recording Secretary/Executive Assistant

Date: June 16, 2020

Regarding: Agenda Item 6 – July Board Meeting Agenda Discussion

Currently the next DOGAMI Board meeting is scheduled for Monday, July 13, 2020 in Portland.

Previously identified items to be presented:

- 1) Proposed Agency Request Budget
- 2) Agency 6-Year Strategic Plan (2022-2028)
- 3) Grant Budget Monitoring Tool
- 4) Project Pipeline Approval Process
- 5) Mineral Land Regulation and Reclamation – Permitting Process

Proposed Board Action: The Board may be asked to take action on this item.