Teleconference Public Meeting Agenda

To adhere to the state’s social distancing requirements and to slow the spread of COVID-19, this public meeting will be conducted as a virtual meeting. Written testimony can be submitted in advance, but no later than 1:30 p.m. on the meeting day to lori.calarruda@oregon.gov. Written comments received will be distributed to the Board.

Dial: 1-253-215-8782
When prompted, enter ID number: 931 9765 9491
If prompted for a Password: 226786

Governor Brown’s Executive Orders

The Board makes every attempt to hold strictly to the sequence of the distributed agenda. Times and topics may change up to the last minute. This agenda is available on the DOGAMI website: www.oregongeology.org.

8:30 a.m. Item 1: Call to Order – Chair Laura Maffei
8:35 a.m. Item 2: Introductions – Chair Laura Maffei and Staff
8:40 a.m. Item 3: Review Minutes of March 12, 2021 Board Meeting
   Board Action: The Board will be asked to take an action on this item
8:45 a.m. Item 4: State Geologist/Director Recruitment Plan Discussion – John Paschal, Executive Recruiter
   Board Action: The Board will be asked to take an action on this item
9:30 a.m. Item 5: Civil Penalties – Sarah Lewis, MLRR Program Manager/Cari Buchner, Mining Compliance Specialist
   Board Action: The Board will be asked to take an action on this item
10:30 a.m. Item 6: Financial Report – Steve Dahlberg, Chief Financial Officer
   Board Action: The Board will be asked to take an action on this item
11:00 a.m. Break
11:15 a.m. Item 7: Management Consultant Update – Pete Pande and Brittany Sale, Pivotal Resources, Inc.
   Briefing: The Board will not be asked to take an action on this item
12:15 p.m. Item 8: MLRR Update – Sarah Lewis, MLRR Program Manager
   Briefing: The Board will not be asked to take an action on this item
12:35 p.m. Item 9: GS&S Update – Bob Houston, GS&S Program Manager
   Briefing: The Board will not be asked to take an action on this item
12:55 p.m. Item 10: Director’s Report – Brad Avy, Director
   Briefing: The Board will not be asked to take an action on this item
1:15 p.m. Item 11: Confirm Time and Date for Next Meeting
   Board Action: The Board may be asked to take an action on this item
AGENDA
The public portion of the Board meeting will begin at 8:30 a.m. and proceed chronologically through the agenda. Times listed on the agenda are approximate. At the discretion of the Chair, the time and order of agenda items—including addition of intermittent breaks—may change to maintain meeting flow.

PUBLIC TESTIMONY
Only written comments will be accepted.

REASONABLE ACCOMMODATION OF DISABILITIES
Please contact us at least three business days prior to the meeting to let us know if you need reasonable accommodations. Contact the Director’s Office at (971) 673-1555 to make your request.

PLEASE NOTE
Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Lori Calarruda, Executive Assistant

Date: June 17, 2021

Regarding: Agenda Item 3 – Review Minutes of March 12, 2021 Board Meeting

Attached are draft Board Minutes from the March 12, 2021 Board meeting.

Proposed Board Action: The Board Minutes of March 12, 2021 Board meeting be Approved/Approved as Amended/Not Approved.
1) **Call to Order:** (Laura Maffei, Board Chair)
Chair Laura Maffei called the meeting to order at 8:32 a.m.

2) **Introductions:** (Laura Maffei, Board Chair and Staff)
Chair Laura Maffei, and Board Members Scott Ashford, Diane Teeman and Linda Kozlowski were all in attendance via Zoom video/phone. Vice-Chair Katie Jeremiah was not in attendance.

Department of Geology and Mineral Industries (DOGAMI) Staff in attendance:
Brad Avy, Director/State Geologist
Lori Calarruda, Recording Secretary/Executive Assistant
Steve Dahlberg, Chief Financial Officer (CFO)
Bob Houston, GS&S Program Manager/Legislative Coordinator
Sarah Lewis, MLRR Program Manager
Cari Buchner, Mining Compliance Specialist
Bill Burns, Engineering Geologist, Natural Hazards Section, GS&S Program

Others in attendance:
Diane Lloyd, Department of Justice (DOJ)
John Terpening, Legislative Fiscal Office (LFO)
Renee Klein, DAS Office of the Chief Financial Officer
Alan Niem, Professor Emeritus, OSU – College of Earth, Ocean, and Atmospheric Sciences
Rachel Smith, Department of Land Conservation and Development (DLCD)

3) **Review Minutes of December 4, 2020:**
Chair Maffei asked if there were any changes to the minutes as presented. No changes.

**Board Action:** **Kozlowski moved to approve the minutes of December 4, 2020 as submitted.**
**Ashford seconded. Motion carried.**

4) **Civil Penalties:**
Sarah Lewis, MLRR Program Manager, introduced Cari Buchner, Mining Compliance Specialist, to discuss the Civil Penalties being brought to the Board for approval to proceed.

Buchner said there were two sites eligible for a renewal late fee Civil Penalty. One is an Operating Permit that was eligible at the last Board meeting and the fees were waived because they promised to pay, but they did not, so a $250 Civil Penalty is being recommended. The other is an Exclusion
Certificate (EC) that is late. As with the other ECs that have previously been presented, it was requested the fee be waived.

Buchner said items numbers 13 and 17 have the word “collect” listed in bold, both are being sent to collections. Number 13 is a Civil Penalty that has not been paid, and for number 17 both the renewal fee and Civil Penalty have not been paid. Buchner will be working with the Business Office to get setup to enter these in the online Department of Revenue system. MLRR would like to request approval to move forward with the Civil Penalties as presented.

Ashford asked what the trigger is before they are sent to collections. Buchner explained they have 10 days to pay after the Final Order. Lewis added there are two triggers, the Agency waits 2 months from when the payment was first due before Civil Penalties are brought up, then another waiting period from when the Civil Penalty was due.

Chair Maffei asked at what point do they revoke the permit. Buchner said she is looking into the process with DOJ.

Board Action: Ashford moved to approve the Civil Penalty for Number 22, OP-0205. Kozlowski seconded. Motion carried.

Buchner provided an update on the Civil Penalty case for Mining Without a Permit (MWOP) that is currently in process. It had been referred to the Office of Administrative Hearings (OAH) and a hearing has been scheduled for June 29-July 1, 2021.

Buchner stated the case being introduced is the next potential Mining Without a Permit Civil Penalty site. This site has an Operating Permit, but they have violated their Operating Permit by mining on land that is owned by the Oregon Department of Forestry (ODF). She shared with the Board a picture containing lines reflecting the boundaries of the property of the land owned by the permittee, the land owned by the Oregon Department of Forestry, and the location of a salmon-bearing stream. She explained the ridge crest had overburden piled on top of it that failed and slid into the creek in multiple places causing damage. Buchner said not only is there environmental harm and trespass onto Oregon Department of Forestry land, but the undermining of the high wall adjacent to the land caused ODF property to slide into the pit and all the material that went into the pit was sold into market. The excavation area is surrounded by marbled murrelet nesting habitat. The permittee is also one of the habitually non-responsive and chronic late payers. Buchner told the Board she wanted to provide them a preview of what MLRR is working on and what they will likely see at the next meeting with more information to be presented.

Chair Maffei said with the last Mining Without a Permit case, the Board was provided with a fair amount of information about the steps staff had taken to work with the operation to try and help it come into compliance. She asked if staff have done the same thing with this operation. Buchner answered yes, this operation has been challenging since about 2008. The current operator took over in 2010. In 2016 he was required to submit an amendment application for his Operating Permit because he had expanded outside what was approved, which was a Limited Exemption (LE) footprint. Buchner stated when staff received the application and the map, they overlaid them on aerial imagery and it was clear that the operator had already mined outside of the area that he had
proposed, and when they looked at the property information, they discovered he was on ODF land. They have been working with him since 2016 to get this into resolution.

Ashford asked regarding mining on ODF land, what took place, when they became aware of it, and if that part of the operation ceased. Buchner said a Suspension Order was issued and the operator is not allowed to operate in that section of ODF land but was allowed to operate on his own property. Due to recent developments, another Suspension Order was issued, and he is currently not allowed to operate at all until there is resolution on this issue. Buchner said the Oregon Department of Forestry is very involved in this whole process of trying to get resolution. One interesting challenge at this site is not only is it near marbled murrelet habitat, which limits what activities can be done, the Department of State Lands (DSL) owns the minerals, and the Department of Forestry manages the land for the trees. MLRR has had to loop in DSL and the permittee has had to reimburse DSL for all the minerals sold into market. The permittee is working with ODF to minimize further impact to their property, and he is also trying to seek a lease for an additional five acres through DSL.

Ashford asked if all the concerns raised fall under Mining Without a Permit and if there are any related criminal penalties. Buchner said the operator is in violation with several agencies, but as far as MLRR is concerned, he is in violation for mining on land that he did not have authority to mine on. The operator has to resolve their legal issues with ODF but also has to resolve the issues with MLRR. Regarding the damage to the creek, the environmental harm is considered a mining related impact because the material is in an area where it is not allowed to be, which constitutes Mining Without a Permit. Ashford asked if it all falls under MLRR’s lead and DOGAMI working with other agencies. Buchner answered she thinks it does.

Lloyd added there has been extensive coordination with sister agencies regarding the specific violation issues. For the mining violations and specific violations to DOGAMI statutes and rules, the Agency has the authority to bring criminal penalties against a violator, which has not been done yet, but the Agency might want to consider it in the future.

Ashford asked if the mining of state minerals is a separate agreement with State Lands where the operator reimburses them for the cost of the materials. Lloyd said yes, both DSL and ODF have private leases used in situations like this to ensure the State is reimbursed for resources that are taken without authorization.

Chair Maffei asked where this site is located. Buchner replied near Garibaldi. Maffei asked if this was just a presentation or asking for action. Buchner said it was just a heads up.

Lewis provided an overview of what the Civil Penalties program has achieved in just under 2 years since first bringing them to the Board for consideration. She appreciates the conversations being had around Civil Penalties. Lewis stated the program has successfully resolved the late payment of renewal fees. In the second year of implementation, there has only been one penalty in six months and no repeat offenders from last year. This has had a positive impact of a reduction in workload for administrative staff. The program has successfully implemented Civil Penalties for an egregious long-standing Class 4 violation, in which they are awaiting the outcome of the hearing in the summer, and it has a new Mining Without a Permit Civil Penalty for the Board to consider. Lewis said as Civil Penalties become better understood by the regulated community and the community at large, they may also see a deterrent effect with other violations, similar to the reduction of late payment of renewal fees.
The program has been making incremental and continuous improvements in regulatory consistency and efficiency over the last 2-3 years, which includes standardizing permit review and processing, developing a database capable of tracking these violations, and constructing a systematic approach to compliance beyond just Civil Penalties. This is allowing the program to more confidently scope the universe of violations that might be out there.

Lewis reviewed the number of violations/compliance actions they have identified so far (90), and stated as of February 2021, the potential surface mining violations in Oregon are over 800 for permitted and non-permitted sites. Staff are only able to handle a few of these at a time, due to the increased workload to address a violation. She reviewed the potential MWOP sites, which are about 147 sites. MLRR is now receiving external inquiries as to how action is or is not being taken on specific sites. Lewis is asking for Board guidance on what should be focused on for future compliance actions and Civil Penalties.

Chair Maffei said what the Board has heard from folks is a desire not to have MLRR be a Civil Penalty generating part of the Agency, but help people come into compliance and not automatically have Civil Penalties levied against them. After seeing the more egregious cases and ones that are not following the procedures, Maffei said they should be held accountable. She feels the regulated community who are paying their fees, would appreciate knowing the ones not following the rules will get push back from the Agency, but it is a fine line to walk. Maffei said she thinks at some point the minor fees of $250.00 should not need to come to the Board, over the next several meetings they need to get something setup to allow the Board to focus on the bigger issues.

Kozlowski agreed the smaller fees should be able to be handled directly by staff. MLRR has done a great job of creating a process they follow that was approved by the Board. As a non-industry member, she is appalled at the number of egregious issues that have surfaced for MWOP and the damage being done to the environment, an issue that is significant. She strongly encourages discussion with the legislature/legislators to ask what their solution to this would be. She thinks being helpful to the people following the rules, giving them options, and extending it to be supportive is a wonderful thing to do and also the role of DOGAMI, but there is a point at which decisions need to be made that are more expedient and rapid in terms of penalties; maybe the possibility of partnering with another agency is an option. She is personally very uncomfortable with the amount of issues that have surfaced and thinks something needs to be done about it and not over the next 5 years.

Chair Maffei said MLRR is a fee-based program and it needs to have the stakeholders buy in on that because they are paying for it. The Agency needs to make it a point of view to where it is leveling the playing field, so those paying their fees are not being undermined by those who are mining for free. She said there was a lot of public comment about not wanting DOGAMI to go into DEQ, so she does not personally think partnering with DEQ is the answer, nor does she think asking to hire three more people as investigators and enforcers will be the right way to go either.

Ashford commended Lewis on her leadership and the work she has done with the program. She has done a great job of bringing back the customer service and focus on the Civil Penalties. He is concerned about the data that was shared and the Agency needs to address the complaints being made. He suggested getting input from the stakeholders as to what the focus should be going forward. Ashford said maybe the focus should be on the most environmentally damaging and
egregious violations and making the biggest impact the Agency can. He wondered if MLRR has to visit a site or if the Agency can just use aerial imagery to start a process.

Chair Maffei agreed that getting stakeholder input is critical but is not sure how to make it happen. Kozlowski also agreed about getting stakeholder input and suggested getting Katie Jeremiah’s input, as she might be able to help determine the next step since she is a regulated member. A question was asked about whether Jeremiah is still a Board member. Director Avy confirmed that even though she did not submit a renewal, Jeremiah is still a Board member as long as she is willing to continue until the position is filled. Avy also suggested gathering industry stakeholder input as part of the upcoming Strategic Plan development.

Ashford asked Lewis what the percentage of the potential violations is compared to the total volume of mining done in the state. Lewis said there are probably multiple violations at one site related to the 800 potential violations, and about 25% of the sites are MWOP. He thanked Lewis for her great work and said he was impressed with her leadership on this.

Teeman agreed with the other Board members about getting stakeholder input and said the Agency should appreciate the ones that are following the rules and in compliance, but she does not know what the Agency owes the ones who have chosen not to engage DOGAMI at all. Her primary concern in addition to environmental, is cultural and the sites that might be being damaged and asked if the Agency works with the State Historic Preservation Office (SHPO). Lewis said yes, the applications are circulated to SHPO as part of the process. She did not know what the current protocol is for the ones that are not permitted. Buchner declared it was a brilliant idea to bring them (SHPO/THPO) into the loop on the unpermitted sites. Buchner said MLRR provides the inadvertent discovery plan even with the Exclusion Certificates as part of the issuance packet. Maffei thanked Teeman for the input and stated that she is welcome to give a presentation in the future.

5) Financial Report:

Steve Dahlberg, Chief Financial Officer, presented the DOGAMI FY2021 Budget Status Report, as of January 31, 2021, for the Geological Survey and Services (GS&S) and Mineral Land Regulation & Reclamation (MLRR) programs.

Dahlberg said he stepped in as Interim Chief Financial Officer (CFO) on December 1, 2020 and became the permanent CFO effective January 2021.

Dahlberg said the information provided in the Board Packet represents actuals through the end of January 31, 2021, and projections are from February to the end of the biennium, which is June 2021. He stated DOGAMI will be under budget at the end of the biennium. General Fund is projected to be under budget by $800,049, mostly due to: constant monitoring of expenses; vacancy savings; Personnel Services projection realignment; staff working on more grants than originally planned; better than expected results from the lidar program; and holding back on other expenditures. The Agency plans to collaborate with DAS to return the $300,000 in vacancy savings since DOGAMI has been over budget in the past. Dahlberg said the remaining $500,000 was a result of: digging deeper; continuous updating of projections; receiving $150,000 from MLRR for indirects; $100,00 higher amount of indirects coming from Other Funds and Federal Funds compared to last year; $112,000 from lidar that is over and above covering all direct lidar staff expenses which is then contributing to
Agency overhead; $68,000 worth of Services and Supplies savings; and being reimbursed $70,000 for COVID related expenses.

Dahlberg said DOGAMI had a first-year budget of $2.5 million and second-year budget of almost $2.9 million, for a total biennium budget of $5.4 million. Earlier indications were that the General Fund was projected to be over budget, so management took several steps to realign the expenses, which included: a mid-year layoff; having personnel focus more on grant work; curtailing Services and Supplies expenses to only the absolute minimum necessary items; cutting travel and training; and holding back other expenditures.

The December Board Packet showed the General Fund to be approximately $230,000 under budget. The Agency has since focused deeper on projections. There has been a substantial increase in invoicing for multiple lidar projects of approximately $1.4 million, which was higher than expected. This goes beyond covering the direct staff costs to include the overhead/indirect costs. Staff have been continually working on projects to minimize the General Fund impact. Even with the current projections, the Agency is closely monitoring expenses and revising projections to ensure it stays under budget. However, the Agency does need to meet some of the demands that have been held off on. Management will work with DAS and LFO to consider what critical expenditures are necessary to meet these needs of the Agency and maintain essential agency functions.

Dahlberg said Other Funds are projected to be under budget by $235,751 and Federal Funds are projected to be under budget by $185,000, which is primarily due to greater grant management diligence, staff production, and the lidar program. The revenue projections for lidar are expected to be nearly $2.3 million at the end of the biennium, due to some large projects including Metro, South Coast, and Upper John Day. Dahlberg gave credit to Jake Edwards, Oregon Lidar Consortium Coordinator, for doing an amazing job pulling these large projects together. The revenues at this level cover all the direct costs, staff costs, and contributes much more to the Agency’s overhead. He said to continue the success of the Oregon Lidar Consortium, it takes a lot of work and time to engage potential customers and secure contracts for the projects. To be successful there must be ongoing efforts to keep projects in the queue, and if not, there is the potential of lean years such as FY 2019, with revenues of only $389,000 and FY 2020 with $623,000.

MLRR’s projected ending balance of $496,076, is due to careful monitoring, watching expenses, and the fee increase that was implemented January 1, 2021. The 15.51% for indirects, which benefits the General Fund, has been applied/posted for the first and second quarters and will be posted on a monthly basis going forward. The fee increase is intended to cover normal operating expenses, but also grow the cash balance over time.

The Strong Motion Instrument Fund has an ending balance of $242,722. There was a payment of $245,424 to the University of Oregon for twenty sensors to be installed at sixteen different locations. There are 58 Cash Securities in the Reclamation Guarantee Fund for an ending balance of $661,033.

For the Business Office, all the grant financial reporting is current, the internal grant financial reports are updated monthly, and there are ongoing monthly meetings with project managers to review the financial status and expected activity for grants. The Grant Tracker Tool was recently updated to include a new report that captures both actual hours and costs. The Business Office staff have been working well together internally, with DOGAMI staff, DAS, and external customers.
Dahlberg introduced and explained a new set of reports to the Board members. Three are for GS&S and one is for MLRR. He stated the budget shows a full biennium using a straight-line methodology. Dahlberg said the Agency had been over budget several times throughout the year and changes were made to bring the expenses back down. Management will continue to look at the projections, assess Agency needs, and make adjustments in the last quarter to close the gap.

Dahlberg discussed the authority to spend for Federal Funds and Other Funds. He said it is not a hard budget like with General Fund, but having a larger authority gives the Agency the ability and flexibility to increase the Other Funds workload, because then there are revenues to pay for the work completed. He explained the work is incurred by staff, which is then followed by invoicing and draws.

MLRR’s authority to spend is based on the fee revenue and permit revenue that is collected, the revenues pay for the staff and expenses. There is no General Fund provided in the MLRR budget.

Chair Maffei said she does not remember ever being in a DOGAMI Board meeting where the Agency is projected to be $800,000 under budget for General Fund. She asked what could happen between now and the end of June that could undermine the projection. Dahlberg said if staff start working on General Fund projects or activities, it will reduce that amount and the amount of indirects the Agency receives for a double hit. Kozlowski asked for an example. Dahlberg explained if there is another natural disaster event that requires staff’s help and could not be charged to working on a project, it would be General Fund funded work. In the past, the lidar revenue has been small and staff have been funded by General Fund, this year’s high level of projects have made an unprecedented impact to this year’s budget and needs to be maintained to keep the revenues up to support the staff.

Avy stated the highest priority is being under budget; however, the Agency has been holding back on buying needed IT equipment and will work with DAS and LFO to determine what can be spent. DOGAMI will also want to look for a facilitator to work on the 6-Year Strategic Plan and an organizational consultant to bolster internal management and staff operations. The Agency will want to be cautious about the projections being accurate and how close it wants to get at the end. Avy said it may be a good thing to consider having discussions with LFO and DAS about returning some of the excess amount, in consideration of having gone over budget in the past. Avy emphasized the Agency will not consider doing anything that will jeopardize the ability to be under budget.

Chair Maffei asked if there is a way to have a carryover, so the Agency does not automatically start off in the hole because of the way the federal grants are paid. Avy said unfortunately General Fund does not cross over to the next biennium, but Federal Funds and Other Funds can cross over. For example, this is how MLRR is able to build up a fund balance. Avy stated if the current proposed budget scenario goes through, it will be a more feasible approach to manage federal grants.

Kozlowski said she believes what is being seen is the proactive nature of DOGAMI staff, in terms of funding. She said Dahlberg did a great job in his presentation today and it was great information. She remains seriously concerned that the long-term effect of the response does not take into consideration the future of and needs of DOGAMI that are important. She is hopeful staff can be added in positions that are particularly of importance to the coastal region. She is pleased with the reporting and monitoring but remains concerned the Agency is becoming pennywise and pound foolish. She hopes the management team can be creative as possible to stay within the rules but have adequate staff and adequate supplies. What the Agency went through this last year was very appropriate, important, and it did a good job, which the results are being seen now. She wants to
keep an eye on the future and is strongly in favor of the strategic planning process at the end of the year. She believes everyone can work together to make DOGAMI successful in the future and applauds the staff. She hopes the Agency can be proactive and creative as it moves into the future.

Chair Maffei said that will be part of the strategic plan and part of the ask to the legislature going forward, as far as funding positions that are needed to fulfill it. She asked what caused the dip in the redline in the actuals between November and December. Dahlberg answered that part was implementing the indirect from MLRR for the first two quarters of the year, and large invoicing for lidar work, which generated more indirect and reduced the cost to General Fund.

Board Action: Kozlowski moved to accept the Budget Status Report as presented. Maffei seconded. Motion carried.

6) Legislative Update:

Bob Houston, GS&S Program Manager and Legislative Coordinator, provided a Legislative update for DOGAMI.

Houston shared that the Agency’s budget presentation to the Joint Committee on Ways and Means Subcommittee on Natural Resources was held on February 1st, and the Public Testimony hearing on February 3rd, which had a tremendous amount of unprecedented testimony in support of the Agency. On March 8th there was a Work Session on the bill (HB 5010) and was subsequently passed out of the subcommittee and moved to Full Joint Committee on Ways and Means for consideration. The Agency is anticipating it to be scheduled in the Full Joint Committee on Ways and Means as early as March 19th. The proposed budget: maintains DOGAMI as an independent agency; maintains current staffing levels; eliminates the five vacant positions and shifts General Fund funding to the filled technical staff positions, which raises the General Fund split to 25% for NRS 2 staff and 70% for NRS 4 staff positions allowing them to develop grant proposals. The direction from the legislature is the Agency needs to pursue grants to its greatest extent. The fund split allows the Agency to go after more grants, potentially including those requiring matching funds. The LFO Budget Note includes determining the feasibility for MLRR to partner with DEQ on the ePermitting system, reclassifying an ISS 4 position to an ISS 5, and extending the Chemical Process Mining Coordinator limited duration, part-time position. For passage, the proposed budget will still need to go to the floor in both the House and Senate, and then be signed by the Governor.

Chair Maffei said it looks like DOGAMI will remain an agency at this point in time and asked for verification about not losing any positions. Houston said the Agency will not lose any currently filled positions, the five positions being eliminated are currently vacant, which are two NRS 4, two NRS 2, and an Office Specialist.

Briefing: No Board Action Required.

7) Erosion Threat Assessment and Reduction Team (ETART) Presentation:

Bill Burns, Engineering Geologist, Natural Hazards Section, gave a presentation on his time spent on the Erosion Threat Assessment and Reduction Team (ETART), related to the September wildfires.
Burns stated the National Landslide Preparedness Act was signed into law by the President on January 5, 2021. The result of this is the National Landslide Hazards Reduction Program (NLHRP). There are currently similar programs for earthquakes, tsunamis, and geologic mapping (STATEMAP).

Channelized Debris Flows (CDFs) are common in Western Oregon with 10-1,000s per year and have been studied a lot, but post fire ones are poorly understood. They are now finally getting attention and research.

The Burned Area Emergency Response (BAER) team does federal forest lands only. Their first priority is rapid assessment and recommendations to prevent further damage and losses. BAER team specialists consist of hydrologists, geologists, engineers, and biologists.

The Erosion Threat Assessment and Reduction Team (ETART) was formed following a request made by the State of Oregon to FEMA and is the first time for Oregon. It usually takes BAER 2 weeks to assess one medium size fire. ETART completed five large fires in 3 weeks. Rapid assessment of debris flow hazard and critical values/assets were performed. Burns said there were 10 subgroups and he worked on the geohazards team. They completed four reports and did community briefings.

Josh Roering of the University of Oregon proposed a team to Geotechnical Extreme Events Reconnaissance (GEER) and was able to get the first GEER project in Oregon. The typical GEER projects have been the Oso Landslide and Japan Subduction Zone Earthquake/Tsunami. The goal of GEER is to get out as soon as possible and collect initial data and share.

Burns discussed the initial observations of the 2020 Wildfire areas of Riverside, Beachie-Lionshead, Holiday, and Archie. The hillslope process appears to have shifted into overdrive! The colluvium/debris is moving down the slopes into the channels. Debris flows/flash floods flush the material down the channels into larger streams. The streams are conveyor belts moving the material to the rivers, lakes, and ocean. Nothing is holding it back. There is no forest litter, surface vegetation or A-Horizon to protect from erosion. Trees are going to rot in the next 3-15 years, then root strength loss and pit/mound processes will occur, causing the Factor of Safety to drop. They are not sure, but maybe fire accelerates the existing debris flow process in Western Oregon for a decade or two.

There were three storms during the 2020-21 winter, November 2020, December 2020, and an Atmospheric River in January 2021. So far, no big debris flows in the fire areas, only some flash flood/erosion and small debris flow deposits. The 2017 Eagle Creek fire had a dozen big debris flows and triggered a devastating landslide this year that caused a fatality. The rainfall needed to trigger significant debris flows is 4-6” in 24 hours. The Atmospheric River came in with a 1-2 punch with 3-5” in 24 hours.

Grant proposals totaling $1.2 million have been submitted to try and get a handle on debris flows. They include: ODOT Research for $300,000 ($100,000/year for 3 years) focused on establishing frequency/magnitude for debris flows, Stage 1 Concept has been submitted; FEMA CTP for $660,000 focused on debris flow susceptibility modeling, risk, and risk reduction (with DLCD) for the Eagle Creek (Gorge), Beachie-Lionshead (Santiam), Holiday (McKenzie), and Archie (North Umpqua) areas, and $100,000 for lidar in Eagle Creek to analyze channelized debris flows, concept has been submitted; and USGS Landslide Program for $100,000 for data collection in fire areas after storms by
the Post-Fire Debris Flow Team, $50,000 has already been awarded and a proposal for $50,000 has
been submitted. This work will keep the DOGAMI Landslide Program busy if awarded.

Chair Maffei said it was super interesting and it helps as a Board member to see these presentations.
Burns said DOGAMI is working with USGS and university professors to work on these projects.
Kozlowski said the presentation was outstanding, she asked what might be some mitigation
responses or outcomes from the information gathered. Burns said there is one that includes the new
mapping and modeling, and obviously understanding where these might happen in the future is
critical. He said he and Nancy Calhoun go out after storms collecting data to see if any debris flows
have occurred or not, and they are also collecting data on rainfall. The USGS collects all that data so
they can better establish how much rain does it take in a particular area to cause a debris flow. Burns
said ODOT has asked when they should close roads, so determining a threshold will be significant.

Kozlowski asked if they would go back out to study these areas post fire for 2-3 years to see how
good their predictability was. Burns said yes, they will collect data for multiple years and winter
seasons. The data is then provided to the USGS who run and re-run statistics to recalibrate their
models for rainfall amounts in Western Oregon. There may be the ability to have a warning system
and tied to that are the proposed maps that show the areas they are concerned about during those
time periods, which is the end goal. Kozlowski said he and Nancy have done an incredible job.

Chair Maffei stated this once again demonstrates the value of having DOGAMI staff work on these
projects.

8) **MLRR Update:**

Sarah Lewis, MLRR Program Manager, provided an update on the MLRR Program.

Please note, included in this packet is the ENGAGE Winter 2021 Edition newsletter being sent out and
can also be found online: [https://www.oregongeology.org/mlrr/engage.htm](https://www.oregongeology.org/mlrr/engage.htm)

**Permit Status Summary**

Lewis stated there are no significant changes in numbers, with the exception of Operating Permits.

There has been an increase in new permit and amendment applications which take about 6 months
to complete; typically transfers take a few weeks. She believes one reason for this increase is these
seem to be related to the Mining Without a Permit compliance issue. As compliance actions move
forward, it will affect staff workload. Other possible reasons for the increase may be strong activity
in the construction industry, or the fee increase that went into effect January 1, 2021. The program
has had a 50% increase in applications with no additional staff to work on them, so this will affect
processing times, which staff brought to her attention. Staff are being proactive and adding
statements to emails, the website, and in the next newsletter stating applications are processed in
the order in which they are received. The staff will also do an administrative review up front to
return applications that are not complete so technical staff do not spend too much time reviewing
those in the early stages. Chair Maffei asked for clarification on the orange/rust-colored diamonds.
Lewis said those are the total active applications; there are currently 48.
With regards to the compliance numbers, the program has been able to resolve twelve identified violations for Mining Without a Permit. Lewis said the first step of the compliance program is reaching out to identify and work with the applicant or permittee on meeting the requirements. The Civil Penalties are being reserved only for those where other tools are not effective.

The Winter 2021 newsletter contains information on the fee increase that went into effect January 1, 2021 and most renewals coming in are for the correct amounts. Staff do expect to see some site closures this year due to the increased fees.

Lewis said in the Legislative Budget Note, DOGAMI is directed to work with DEQ on scoping whether MLRR can use the EMS Electronic Data Management system for ePermitting. Preliminary estimates show it will be less expensive.

**Rule Making Update**

Lewis stated the rules for High Value Farmland and aggregate mining, will be formally filed with the Secretary of State’s office the beginning of April and available for public comments. An update will be provided in June/July as they move forward.

Lewis said existing rules for Civil Penalties are minimal and do not provide direction for the questions being explored right now. It may be one option the Board considers for moving forward with MLRR’s implementation of Civil Penalties. The rulemaking process has a stakeholder/interested group phase, where the rules are discussed, and a public comment period.

**Grassy Mountain Update**

Lewis said regarding Grassy Mountain, the pace of the project has picked up. In February DOGAMI convened the first technical review team since last February. They approved a revised Baseline Data Report submitted by the applicant in November. The applicant plans to submit additional reports this spring, followed by a revised full application to DOGAMI no earlier than July 2021. All the materials submitted in response to the request for additional information are made available for public comment for two weeks on DOGAMI’s website.

In December 2020, the Legislative Emergency Board (E-Board) approved a part-time limited duration Chemical Process Mining Coordinator position dedicated to supporting this project, interviews are scheduled to take place next week. The proposed amended budget bill extends the position through the next biennium. Bob Brinkmann is the primary staff lead and Ian Madin has been providing assistance.

Lewis said last week a quarterly meeting was held with Calico leadership, where Dahlberg attended for the first time as CFO. The meeting notes reflect that the frequency and type of project management communication is appropriate, transparent and provides sufficient information; continued and positive interactions have built trust between DOGAMI and Calico; and both parties agree to prioritize and maintain good communication with upcoming staffing transitions. They feel there is a good system in place, and everyone is committed to ensuring it continues going forward with new staff.

Kozlowski said excellent report and progress. Teeman thanked Lewis for the report.
Briefing: No Board Action Required.

9) GS&S Update:

Bob Houston, GS&S Program Manager and Legislative Coordinator, provided an update on the GS&S Program.

Since December’s update the program has released: seven new publications; two geologic maps in the Harney County area and the Hood River County area; two natural hazard risk reports in Curry County and Clatsop County; History of Oregon Landslide Warning Systems from 1997-2018, that includes recommendations for improvements; two earthquake and tsunami impact analyses for Tillamook County and Lincoln County. The average is 14 publications a year and in 2020 they published 24, which is incredible considering everything that took place, including: rapid transition to a work at home environment due to the pandemic; implementing new IT procedures; wildfires; ice storms; and childcare issues. Staff have been focusing on projects to bring them in on time and under budget. There have been two publications produced in 2021 and anticipate fourteen more to come.

Staff have been developing additional grant opportunities coming up this spring for NOAA, FEMA, and USGS. For the federal competitive grants, 10-day letters will need to be submitted to the legislature for authorization to proceed in the April/May timeframe, with formal submittal of the applications after that. The total of the grants being pursued is about $2.5 million. There are two lidar projects for over $1 million, for which a large percentage is pass through.

Houston announced the reboot of a virtual lunchtime lecture series to bring staff together. These have included presentations from outside professionals in different areas. Some upcoming talks cover wildfire and debris flow hazards in Oregon; geologic mapping between Burns and John Day; DOGAMI mapping efforts in the Harney Basin; and active faults on Mt. Hood. It is also open to MLRR and Business Office staff to bring in experts to talk.

Chair Maffei asked if there has been good attendance. Houston said the average is about twenty staff in attendance and has been really positive. Kozlowski said the Tillamook County report was exceptional and they plan to take it out utilizing their emergency preparedness and emergency response personnel; the information was awesome. Houston will share her sentiment with staff.

Teeman said she likes hearing about the lidar and seismic studies, especially ones that have been taking place on the east side of the Cascades. Chair Maffei said the east side is where the Agency is trying to fill gaps in on the coverage.

Briefing: No Board Action Required.

10) Internal Communication Plan Survey:

Sarah Lewis, MLRR Program Manager, provided a summary of the staff survey results on the implementation of the DOGAMI Internal Communications Plan.

Lewis stated the Internal Communication Plan was implemented in March 2020 and revised in July 2020 by leadership. The survey was prepared to solicit feedback from staff. It was open for two weeks in late January and early February 2021 and was sent out agencywide to 28 potential
participants. There were 19 responses, which is a 68% response rate, with 8 from GS&S, 10 from MLRR, and 1 from Operations, which could either be Administrative or IT. The program specific survey results do not show the one response from Operations. All questions were answered by the respondents, and for the sample size, 5.25% represents one response. Lewis said the responses are quite different by program, which is informative for how the Agency moves ahead. She proceeded through the results with the Board, stating generally 64% think communications have improved since communication plan implementation.

Lewis said the next step is to take it up in leadership meetings to determine next steps. She stated GS&S has already started to implement some changes with additional meetings and opportunities, including the science seminars to interact with colleagues.

Kozlowski said it looks like it is a good communication tool and she is interested in what the strategies will be to improve these after leadership looks at it. She said it will be nice to get back to normal and in person meetings and these types of meetings will be a choice and not a requirement.

Chair Maffei said the take-a-ways are positive considering what has taken place over the last year.

**Briefing:** No Board Action Required.

11) **Director’s Report:**

Director Avy presented his Director's Report on the following:

**Update – Governor’s Recommended Budget (GRB)**

Avy said at the last Board meeting he expressed concerns about staff retention and grant funder confidence. The Agency has already seen an example of decreased grant funder confidence with USGS pulling out of a lidar grant due to the uncertainty of the Agency. He said the sooner DOGAMI has a budget the better it will be. The potential timeline for the current proposed budget is 3-4 weeks at best for a Governor’s signature. The amended budget, even though it looks promising, is not a certainty until the Governor signs it. He does not want anyone to take it for granted.

**Permanent Chief Financial Officer – Introduction**

Avy introduced Steve Dahlberg as the new Chief Financial Officer. Dahlberg has been with DOGAMI for a year and was able to assume the role of an interim and now permanent CFO. Avy feels very fortunate that Dahlberg was willing to take on the CFO responsibilities. Dahlberg has a bachelor’s degree in Accounting and Business Management from Whitworth College; Project Management Mastery certification; Certified Public Funds Investment Manager accreditation; and is a Microsoft User Specialist with expertise in Excel and Access. His prior experience includes 20 years with Clark County in Washington, the first 3 years as Senior Accountant and 13 years as Treasury System Coordinator in the Treasurer’s Office, and 4 years as a Senior Financial Analyst in the Technology Services arena. Dahlberg has private sector experience with 8 years as a Corporate Management Accountant with ESCO Corporation in Portland; 1 year as a Fiscal Analyst with ATLAS Telecom; and 1 year as a Senior Financial Analyst with Card Capture Services. He also has expertise in developing databases.

**DOGAMI – Next Steps**
Avy stated it seems that things have taken a positive turn for DOGAMI and having a final budget is still the priority. The 6-Year Strategic Planning effort needs to be completed by January 2022. He is hopeful a facilitator can be brought in to help as well as an organizational consultant with an outside perspective to provide guidance for operations. The Agency will be working closely with DAS and LFO to close out the biennium under budget.

Chair Maffei asked what the process is for the Strategic Plan. If there is budget left, to hire an outside consultant, how soon will DOGAMI know if it can move forward with starting the work. Avy answered it would have to start in 3-4 weeks and before the end of the biennium to keep it in the current budget. The Agency will want to engage stakeholders for input, including the mining industry regarding compliance under the MLRR program. He wants to get started as quickly as possible but ensure a comprehensive outcome. Maffei said MLRR should be part of the strategic planning because the extra permits will need to be a focus, and stakeholder engagement will help in pointing the program in the direction it should go. Both Avy and Maffei agreed it is important to have the discussion with DAS and LFO to obtain approval to spend the money to get started.

**Briefing: No Board Action Required.**

**12) Confirm Time and Date for Next Meeting:**

Chair Maffei stated the next DOGAMI Board meeting is currently scheduled for Friday, June 25, 2021 at 8:30 a.m. – 1:00 p.m. in Portland or via Zoom. She confirmed this date is still acceptable for the Board.

**13) Public Comment:**

Only written comments received prior to or by 11:50 a.m. on the day of the meeting will be accepted. Chair Maffei asked for any written public comments. No public comments.

**14) Board Adjourn:**

Chair Maffei adjourned the meeting at 11:37 a.m.

APPROVED

______________________________
Laura Maffei, Chair
Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Sherry Lauer, Human Resources Business Partner and John Paschal, Executive Recruiter

Date: June 17, 2021

Regarding: Agenda Item 4 – State Geologist/Director Recruitment Plan Discussion

Sherry Lauer, Human Resources Business Partner and John Paschal, Executive Recruiter, will be presenting the Recruitment Plan and reviewing the position description for DOGAMI’s State Geologist/Director position.

Proposed Board Action: The Board will be asked to take an action on this item.
Oregon Department of Geology and Mineral Industries

2021 STATE GEOLOGIST AND EXECUTIVE DIRECTOR (PEM G)

Recruitment Plan – Approved on xxxxx

Scope of Search: National - Open/Competitive

Timeline: July 1 – September 30, 2021
(Estimate depending upon schedules and availability)

Announcement Date: July 1, 2021
Estimated Hire Date: October 1, 2021

CONTACT INFORMATION

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Executive Recruiter
DAS Chief Human Resources Office
John Paschal
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DAS Chief Human Resources Office
Sherry Lauer
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Natural Resources Policy Advisor
Office of Governor Kate Brown
Amira Streeter, J.D.
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Email: Amira.Streeter@oregon.gov

Assistant: Kourtney Linebaugh
Email: Kourtney.Linebaugh@oregon.gov

DRAFT RECRUITMENT PLAN AND PROFILE PREPARATION

<table>
<thead>
<tr>
<th>Activity</th>
<th>Notes</th>
<th>Assigned</th>
<th>Dates</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 Draft recruitment plan development</td>
<td>• Draft timeline (hiring process) • Identify selection process (selection panel)</td>
<td>Sherry Lauer and John Paschal</td>
<td>Due June 18, 2021 (to Lori for board packet)</td>
</tr>
<tr>
<td>2 Profile preparation</td>
<td>Review profile used to recruit for current Director for applicability.</td>
<td>John Paschal</td>
<td>June 11, 2021</td>
</tr>
<tr>
<td>3 Update current position description</td>
<td>Review and current position description for updates.</td>
<td>Brad Avy, Sherry Lauer Laura Maffei (Draft)</td>
<td>Week of June 14, 2021 (see updated draft PD)</td>
</tr>
<tr>
<td>4 Announcement preparation</td>
<td>• Prepare draft announcement (criteria) • Elements to include: o Leadership qualities/skills o Management experience o Education and training o Technical experience</td>
<td>John Paschal</td>
<td>Week of June 14, 2021</td>
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</table>
Organizational culture
- Interpersonal skills
- Legislative experience

Adopt Final Plan

Adopt a final plan to include:
- Recruitment announcement (criteria)
- Recruiting and selection timeline (hiring process)
- Identified selection process (selection panel)

(Public Meeting: review, take public comment, make any necessary edits, and adopt the recommended hiring standards, criteria and policy directives to be used for the selection)

Pursuant to enabling statutes: 516.120 State Geologist; appointment; qualifications.

(1) The position of State Geologist within the State Department of Geology and Mineral Industries is created. In consultation with the Governor, the governing board of the State Department of Geology and Mineral Industries shall appoint the State Geologist.

(2) The State Geologist shall be qualified to perform as well as to direct the technical and executive work of the department as determined by the board and shall be a geologist, engineer or other technical specialist with a broad background of practical experience related to programs of the department. [Amended by 1963 c.192 §1; 1983 c.740 §205; 1993 c.260 §8]

ACTION NEEDED
Board Meeting on June 25, 2021
Motions Needed for Approval
1. Motion to approve position description
2. Motion to approve announcement
3. Motion to approve recruitment plan and to initiate hiring process
4. Motion to approve interview panels
5. Motion to approve recruitment advertising costs up to $500.

RECRUITING PROCESS

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<tr>
<th>Activity</th>
<th>Notes</th>
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<th>Dates</th>
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| 1 Announcement distribution and advertising strategy | Suggested distribution channels:  
- Agency heads  
- Professional associations: | John Paschal, Executive Recruiter | Beginning July 1, 2021 |
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- **American State Geologists** (If you are a State Geologist and would like to post a listing for a vacant position in your state's geological survey, please contact Nelia Dunbar nelia.dunbar@nmt.edu for instructions.)
- **Western States Seismic Policy Council** (To post something in the WSSPC bulletins, please email wsspc@wsspc.org)
- **National Cooperative Geologic Mapping Program**
- **Western Governor's Association** (Joe Rassenfoss Communications Director (720) 897-4555 or email at joe@westgov.org (WGA)
- **International Association of Emergency Managers (IAEM)** (30-day posting $249 - Below are the recruitment options we have available. When making your purchase, you have the option to pay online with a credit card or to be invoiced. If you have any questions, please contact Kevin Vidou at (727)497-6565 Ext 3381 or Kevin.Vidou@communitybrands.com)
- **International Association of Emergency Managers (IAEM)** (LOC Members: $20 (includes Oregon cities, LOC Associate Members and Business Partners) Recruitment companies advertising on behalf of an Oregon city may place web ads at the member rate. Non-Members: $80)

- Policy level groups in-state include those for:
### Oregon Department of Geology and Mineral Industries

#### 2021 STATE GEOLOGIST AND EXECUTIVE DIRECTOR (PEM G)

Recruitment Plan – Approved on xxxxx

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| 2 | Announcement Posted | Post and distribute announcement including all distribution and advertising channels identified and agreed. | John Paschal | July 1 – August 29, 2021  
See draft announcement. |
| 3a | Application Processing and Pre-Screening | • Applicant Tracking System - Workday to maintain and track submission of applications  
• Screening of applications for minimum qualifications | John Paschal | July 1 – August 30, 2021 |
| 3b | Application Processing and Pre-Screening (Part 2) | • Screening of applications for desired attributes  
• Complete scoring of desired attributes (To meet public meeting law, scoring must take place independently and cannot be deliberated | John Paschal, Facilitating  
**Recommended Panel:**  
DOGAMI Board | ACTION NEEDED  
Identify Panel Participants  
See example scoring sheet. |

- Oregon Geospatial Information Council (email gis@gis.state.or.us)
- **Oregon Emergency Managers Association (OEMA)**
- Ocean Policy Advisory Council
- Land Use, Hazards (Interagency Hazard Mitigation Team)
- Local government entities
- Referrals from stakeholder input
- Distribution to list of affirmative action organizations
- **Oregon Geologist Examiners Board listserv**
- Oregon Jobs at www.oregonjobs.org
- Non-fee internet websites (i.e., www.indeed.com) list-serves and email lists maintained by DAS
- Minority list-severs and e-mail lists

Potential advertising (fees billed to DOGAMI):
- Trade journals and publications (identified by stakeholders)
- Job Search Sites such as Monster, CareerBuilder, GovernmentJobs.com

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<tr>
<th>Activity</th>
<th>Notes</th>
<th>Assigned</th>
<th>Dates</th>
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| **1** First Round Interview (via Vidcruiter) | • First round scoring of Vidcruiter video interviews  
• Complete interview scoring (To meet public meeting law, scoring must take place independently and cannot be deliberated or discussed amongst board members. Candidates are selected based on the results of the pre-screening scores.)  
• Identify and recommend finalists (top candidates for second round interview) | **Panel Participants**  
Laura Maffei, DOGAMI Chair  
DOGAMI Board Members  
John Paschal, Executive Recruiter  
**Additional Suggestions:**  
Former DOGAMI Board Member  
MLRR Program Staff Member  
GS&S Program Staff Member  
Business Office Staff Member  
Partner Agency Staff Member or Director  
*Recommend at least 5-7 panel participants* | **Interview and Scoring**  
August 30 – September 3, 2021  
Virtual Interview Scores due back by midnight, Sunday, September 5, 2021 |
| **2** Reference Checks | | John Paschal | September 6 – 10, 2021 |
| **3a** Second Round Interview (via Zoom) | • Second round live Zoom interviews  
• Identify and recommend finalists (top candidates for second round interview) | **Panel Participants**  
Laura Maffei, DOGAMI Chair  
John Paschal, Executive Recruiter  
**Additional Suggestions:**  
Former DOGAMI Board Member  
MLRR Program Staff Member  
GS&S Program Staff Member  
Business Office Staff Member | **Zoom Interviews**  
Week of September 6 – 10, 2021 |
| 3b | Second Round Meet and Greet | Partner Agency Staff Member or Director  
* Recommend at least 5-7 panel participants*  

- DOGAMI SEIU Executive Leadership Meet and Greet will be held virtually and each candidate will have up to fifteen minutes to introduce themselves and then take questions from the SEIU Executive Leadership present that have been submitted in advance of session to CHRO.  
  - The SEIU Executive Leadership team will receive a survey monkey survey immediately following the meet and greet to provide input about their experience. The results and comments will be provided to the Board in Executive Session.  

4 | Third Interview and Meet and Greet |  
| DAS Facilitating  
*Coordination Assistance:*  
Christina Appleby  
SEIU – DOGAMI Local President  

- Staff Meet and Greet Panel will be held virtually and each candidate will have up to fifteen minutes to introduce themselves and then take questions from the staff members present that have been submitted in advance of session to CHRO.  
  - Staff will receive a survey monkey survey immediately following the meet and greet to provide input about their experience. The results and comments will be provided to the Board in Executive Session.  

- Stakeholder Meet and Greet Panel – will

|  |  | Zoom Meet and Greet  
**September 9 – 10, 2021**  

|  |  |  
|  |  | September 15-16, 2021  
- See draft Staff Open Invitation to Participate Email  
- See Stakeholder Open Invitation to Participate Email  
- Staff and Stakeholder Second Round Feedback Survey  

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| be held virtually – Each candidate will have up to fifteen minutes to introduce themselves and then take questions from the stakeholders present that have been submitted in advance of the session to CHRO.  
  - Stakeholders will receive a survey monkey survey immediately following the meet and greet to provide input about their experience. The results and comments will be provided to the Board in Executive Session.  
  - Governor’s Office Interview – Each candidate will have an opportunity to meet with the Governor and/or member of her staff for thirty minutes |   | DAS Coordinating |
| 5 | Candidate Selection | Full Board – Each candidate will have up to fifteen minutes to introduce themselves and then take interview questions from the Board. (Public Meeting: interviews can take place in Executive Session)  
Oregon Department of Geology and Mineral Industries (Public Meeting in Executive Session, facilitated by Sherry Lauer and John Paschal Per ORS 192.660) |   |   |
|   |   |   |
| Board Meeting | September 17, 2021 (Friday)  
ACTION NEEDED |   |   |
| Open Meeting Session: | Following conclusion of Executive Session the Board will reconvene into Open Session |   |   |
| Option 1 Candidate Selected: | Motion: I make a motion that the Chief Human Resources Office, on behalf of the Board, do |   |   |
the necessary background checks, make a job offer and negotiate the pay and relocation for the State Geologist and Executive Director of the Oregon Department of Geology and Mineral Industries, for the candidates in the following order: Candidate A and Candidate B.

(The random order of the candidates will be established in the executive session.)

Motion Seconded.

OR

Option 2 No candidate selected, at this time:

Motion:

I make a motion the Chief Human Resources Office, on behalf of the Board, reopen the job announcement to expand the pool of candidates. All current candidates will remain in consideration for the Director position.

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<thead>
<tr>
<th>6</th>
<th>Appointment Decision and Announcement</th>
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<tbody>
<tr>
<td></td>
<td>Press Release</td>
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<td>Staff Announcement</td>
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<td>DOGAMI Website Announcement</td>
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<tr>
<th>Activity</th>
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<th>Dates</th>
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<tbody>
<tr>
<td>1 Recruiting Process Evaluation and Debrief</td>
<td>Identify what went well and opportunities for improvement</td>
<td>Sherry Lauer and John Paschal</td>
<td>TBD</td>
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<td>DOGAMI Board</td>
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<tr>
<td></td>
<td></td>
<td>Coordination with Lori Callaruda</td>
<td>Week of September 20, 2021</td>
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**Oregon Department of Geology and Mineral Industries**

**2021 STATE GEOLOGIST AND EXECUTIVE DIRECTOR (PEM G)**

Recruitment Plan – Approved on xxxxx

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<th>File Closure</th>
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<tr>
<td>2</td>
<td>Consolidate and ensure all appropriate communication and documentation is maintained in recruitment file.</td>
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</table>

**DOGAMI ENABLING STATUTES**

Pursuant to enabling statutes: 516.120 State Geologist; appointment; qualifications.

1. The position of State Geologist within the State Department of Geology and Mineral Industries is created. In consultation with the Governor, the governing board of the State Department of Geology and Mineral Industries shall appoint the State Geologist.

2. The State Geologist shall be qualified to perform as well as to direct the technical and executive work of the department as determined by the board and shall be a geologist, engineer or other technical specialist with a broad background of practical experience related to programs of the department. [Amended by 1963 c.192 §1; 1983 c.740 §205; 1993 c.260 §8]

**PUBLIC MEETINGS**

Important language in ORS 192.660 which in relevant part, that section states (with Sherry’s notes to the board in italics)...

“(7) The exception granted by subsection (2)(a) [allowing an executive session to consider employment] of this section does not apply to...

(d) The employment of the chief executive officer, other public officers, employees and staff members of a public body unless:

(A) The public body has advertised the vacancy; *(Announcement)*

(B) The public body has adopted regular hiring procedures *(Timeline/Process)*;

(C) In the case of an officer, the public has had the opportunity to comment on the employment of the officer *(Public Meeting to share the finalist(s) and take public comment before making a final DOGAMI decision)*; and

(D) In the case of a chief executive officer, the governing body has adopted hiring standards, criteria and policy directives in meetings open to the public in which the public has had the opportunity to comment on the standards, criteria and policy directives. *(This is the legal basis for the first public meeting)*

Therefore we must have a public board meeting to review, take public comment, make any necessary edits, and adopt the recommended hiring standards, criteria and policy directives to be used for the selection of the next Department of Geology and Mineral Industries State Geologist and Agency Director. Then we can open the posting.
### STATE OF OREGON
### POSITION DESCRIPTION

**Agency:** The Department of Geology and Mineral Industries  

**Division:** Director’s Office

- New
- Revised

### SECTION 1. POSITION INFORMATION

<table>
<thead>
<tr>
<th>a. Classification Title:</th>
<th>Principle Executive/Manager G</th>
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<tbody>
<tr>
<td>b. Classification No:</td>
<td>Z 7012</td>
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<tr>
<td>c. Effective Date:</td>
<td>03/03/1970</td>
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<td>d. Position No:</td>
<td>6320001</td>
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<tr>
<td>e. Working Title:</td>
<td>State Geologist/Executive Director</td>
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<td>f. Agency No:</td>
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<td>g. Section Title:</td>
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<td>h. Budget Auth No:</td>
<td>000413790</td>
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<td>i. Employee Name:</td>
<td></td>
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<tr>
<td>j. Repr. Code:</td>
<td>MESN</td>
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</table>

| k. Work Location (City – County): | Portland - Multnomah |
| l. Supervisor Name:              |                     |

<table>
<thead>
<tr>
<th>m. Position:</th>
<th>Permanently</th>
<th>Seasonal</th>
<th>Limited Duration</th>
<th>Intermittent</th>
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<tr>
<th>o. Eligible for Overtime:</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
</table>

### SECTION 2. PROGRAM AND POSITION INFORMATION

a. Describe the program in which this position exists. Include program purpose, who's affected, size, and scope. Include relationship to agency mission.

DOGAMI provides earth science information and regulation to make Oregon safe and prosperous. We envision an Oregon where people and places are prepared for natural hazards; where decisions for Oregon's future always consider natural hazards; where resource potential is fully understood and responsibly developed; where earth science contributes to the health of our coast, rivers, forests, and other ecosystems; and where geologic learning and discovery abound.

DOGAMI's goal is to increase knowledge of Oregon's geologic resources and hazards. We work to help Oregon communities through science and stewardship.

The **Geological Survey & Services (GS&S)** program develops maps, reports, and data to help Oregon manage natural resources and prepare for natural hazards. GS&S core program areas include:

- Studying hazards such as earthquakes, tsunamis, landslides, floods and coastal erosion, community vulnerability to those hazards, and ways to reduce risk.
- Geologic mapping to support healthy ecosystems and guide rural and urban development.
• Collection of lidar, which provides accurate high-resolution images of the earth’s surface, for use in new-generation mapping, natural resource management, planning, and many other applications.

The Mineral Land Regulation & Reclamation (MLRR) program oversees the state's mineral production and works to minimize impacts of natural resource extraction and to maximize the opportunities for land reclamation. The fee-based, statewide program regulates all upland and underground mining on lands within the State, and works collaboratively with other state agencies, local governments, Oregon's federally recognized Indian tribes, industry and the public.

b. Describe the primary purpose of this position, and how it functions within this program. Complete this statement. The primary purpose of this position is to:

Oversee the management of the agency in concert with the Governing Board giving attention to the Strategic Plan and Framework, goals, policy, budget, and legislative direction; serves as legislative liaison for technical and regulatory programs; the position operates as the interface between science, social applications of practical earth science information, and public policy in Natural Resource and public safety issues.

Oversees and directs the programs of the Department with primary emphasis on long-term goal and objective development; development of needed geoscientific data and assessments for the state; delivery of services in strategic fashion to best meet the emerging needs of the state; construction of necessary partnerships including memoranda of understanding, cooperative partnerships, contractual projects and action groups; broad coordination at the state and national level with government, association, and private sector counterparts.

The position guides the state in the use of geoscientific information to properly solve relevant problems involving public safety, the environment, and resources; oversees and directs coordination and technology transfer to other agencies both state and federal and to communities; assures the distinction of agency science and the use of the science in policy decisions by others.

SECTION 3. DESCRIPTION OF DUTIES

List the major duties of the position. State the percentage of time for each duty. Mark “N” for new duties, “R” for revised duties or “NC” for no change in duties. Indicate whether the duty is an “Essential” (E) or “Non-Essential” (NE) function.

<table>
<thead>
<tr>
<th>% of Time</th>
<th>N/R/NC</th>
<th>E/NE</th>
<th>DUTIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>20</td>
<td>R</td>
<td>E</td>
<td>TECHNICAL ACTIVITIES: GEOLOGIC SURVEY AND REGULATORY RESPONSIBILITIES</td>
</tr>
</tbody>
</table>

- Oversees the development of geologic survey research and data needed by the state and local government to guide the state and local government in the use of geoscientific information for programs: to help solve relevant problems involving public safety, the environment, and resources.
- Facilitates the economic and environmentally sound development of the state’s mineral, natural gas and geothermal resources by providing for extensive and professionally accurate information about these resources.
- Consistent with assigned responsibilities, assures public health and safety, and environmental protection by maintaining a high level of field-based technical expertise as appropriate in such areas as the implementation of applied geosciences, regulation of mining and drilling operations and in the analysis and mitigation of geological hazards.

Note: If additional rows of the below table are needed, place cursor at end of a row (outside table) and hit “Enter”.
• Shares this expertise with the general public through an ongoing program of
public education, and by implementing practical mitigation projects to reduce
the risk to people and property.

• The incumbent may exercise variable levels of technical input into the projects
and activities of technical sections. By statute and by the nature of the job, the
incumbent is expected to be able to engage in a productive way with the
Department’s subject matter experts and project managers to provide
constructive input, balanced interest, familiarity with subject matter and
support and leadership.

15 R E
PARTNERING RESPONSIBILITIES

• The Director oversees partnering of geologic science, engineering and state
policy in state governance through a variety of networks and working
relationships. Attention is paid to longer-term geo-science issues.

• Development and maintenance of partnerships on larger issues for the state
requires balanced attention to the maintenance of numerous constructive
working relationships with federal agencies, other states, other Oregon state
agencies, local government, and other entities including the private sector.
External organizations for high priority coordination include the Association of
American State Geologists, Western State Seismic Policy Council, the National
Tsunami Hazard Mitigation Program, the National Cooperative Geologic
Mapping Program and the Western Governors’ Association to name a few.
Policy level groups in-state include: Oregon Geospatial Information Council,
Oregon Emergency Managers Association, Ocean Policy Advisory Council,
Interagency Hazard Mitigation Team, and others; the State Geologist may
delegate qualified staff to serve on these entities.

• The position maintains or provides for direct liaison with the Governor’s Office,
the Legislature and a variety of individual external organizations and agencies.
These include the private sector, public interest groups, producers of oil and
gas, minerals and geothermal energy, Federal agencies in several cabinet
departments, state agencies (such as OR Department of Forestry, Parks,
Department of Land Conservation and Development, OR Department of
Transportation, Department of Energy, OR Emergency Management and
others), counterpart agencies in other states, scientific and technical societies,
and local government (notably League of Oregon Cities, Association of
Counties).

• Partnering initiatives aligned with the Department’s Strategic Plan, the budget,
and the actions of the Governing Board.

• The position may co-chair federal-state task forces, be a member of federal
advisory committees as invited; is a member of several interagency advisory
councils or commissions as mandated by law, including the Board of Geologist
Examiners. In addition, the position advises the Energy Facility Siting Council on
critical facilities, such as LNG or ocean renewable energy, and the State Land
Board and the Division of State Lands on mineral leasing issues. Federal
responsibilities include jurisdiction under United States P.L. 95-621 for pricing
categorization of natural gas.
INTERNAL DEPARTMENT ADMINISTRATION

Through delegated authority to the Program Managers for the Geological Survey and Services Program and the Mineral Land Regulation and Reclamation Program, and Chief Financial Officer exercises broad oversight in the development and adherence to the strategic plan, agency goals, the budget, performance measures, state outcomes, and technical coordination and partnership development.

Oversees design and conduct of periodic meetings of the leadership team. Develops agenda topics as appropriate. Assures periodic treatment of core management issues including directions for project coordination meetings, periodic review of agency financial projection summarized by the Business Office, development of budget and legislative concepts for consideration by the Governing Board, treatment of higher profile policy issues, and annual all staff meetings and trainings.

Oversees management of agency programs consistent with budget projections and available staffing. Pursues additional resources where demands on the agency require more service to Oregonians.

Initiates preparation of Agency Budget Request and Emergency Board requests and other fiscal documents. Prepares and presents the Governor’s Recommended Budget to legislators. Exercises broad oversight of budget priorities consistent with Governing Board actions. Provides for contract preparation and negotiations for projects, some of which are of multi-year duration and involve 7-figure budgets.

Through subordinates provides oversight in the supervision of the internal operations of the Department. Maintains availability for direct staff interaction on high profile external issues. Delegates internal operations to Program Managers. Maintains open access to agency staff and takes a balanced and open interest in their activities while respecting responsibilities delegated to others. Directly supervises the Geological Survey and Services Program Manager, the Mineral Land Regulation and Reclamation Program Manager, the Chief Financial Officer, Information Technology Lead, and Director’s Executive Assistant providing management oversight, coaching, discipline, and performance appraisals.

Serves as the Department liaison to the Governing Board, prepares agendas in consultation with the Board Chair and assists with facilitating Board meetings, oversees Board files and materials. Assures that Board agendas address priorities and facilitates agency goals, activities, and budget directives. With the Governing Board, defines Department goals and oversees monitoring of agency programs including performance measurement to assure adherence to agency budget, policy, rules and regulations. Oversees staff meetings.

Responsibilities of the Director include:

- Develop a work culture of clear expectations, support, and investment in staff.
- Develop the skills and competencies of staff necessary to accomplish the mission and duties of the agency.
- Provide leadership and direction for a diversified staff. Supervise, hire, monitor performance, develop, coach, discipline and provide direction to employees.
- Respond to and resolve employee grievances. Assign and plan work. Promote safety training and practices in performance of all work activities.
- Oversee the development and implementation of Affirmative Action and Diversity strategies and goals.
- Structure activities that will promote and foster a diverse workforce and a discrimination/harassment-free workplace.
- Foster and promote to staff the importance of a diverse, and discrimination and harassment-free workplace through day-to-day interaction with employees and through discussion about the Agency’s Affirmative Action Plan, activities, goals and objectives.

### PRODUCTS AND TECHNOLOGY TRANSFER

The incumbent must provide for the effective delivery of data and services to a broad audience. Development of data and assessments are core to the Department, but of co-equal value is effective communication and technology transfer either directly or by delegation. The Department has a full range of communication and social media venues, and the incumbent provides direction, commentary, and editorial oversight. The geologic work products of the Department are numerous and varied, reflecting the diverse nature of the geology of the state. The incumbent oversees and occasionally provides direct production of scientific materials and communicates the relevance of all materials, information, and data at all levels from general public to legislative testimony.

The incumbent is responsible for maintaining the technical integrity of agency programs while focusing technical expertise on public policy issues in a manner understandable to stakeholders. Public education initiatives include workshops or other efforts designed to assure the transfer of agency information to target audiences, and to assure the proper use of the information once received. Most outreach venues are coordinated with other groups to promote efficiency.

### OTHER DUTIES AS ASSIGNED

Works a professional work week and will have occasions when required to participate in fieldwork related activities. State and national travel is required in support of state programs assigned to the agency. May work beyond normal business hours to meet deadlines and critical objectives. Primarily works in an office environment with extensive use of a personal computer. Encounters with upset or hostile people may occur.

### SECTION 5. GUIDELINES
a. List any established guidelines used in this position, such as state or federal laws or regulations, policies, manuals, or desk procedures.

ORS 516, 517, 520, 522
OAR relevant to DOGAMI
ORS 240 State Personnel Law
Oregon Accounting Manual
Oregon Procurement Manual and Policies
DOGAMI Operating Policy and Procedure Manual
DOGAMI Strategic Plan, Legislatively Approved Budget and Key Performance Measures
SEIU ODOT Coalition Bargaining Agreement

b. How are these guidelines used?

To provide criteria and information needed to make well informed management decisions and to ensure that the agency complies with all relevant laws, policies, and practices. Guidelines are used to provide accurate technical assistance; to provide legislative intent and setting standards.

SECTION 6. WORK CONTACTS

With whom, outside of co-workers in this work unit, must the employee in this position regularly come in contact?

<table>
<thead>
<tr>
<th>Who Contacted</th>
<th>How</th>
<th>Purpose</th>
<th>How Often?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Congressional delegation and staff</td>
<td>Personal contact, correspondence, e-mail and telephone</td>
<td>Support for and effective implementation of agency programs</td>
<td>As needed</td>
</tr>
<tr>
<td>Federal departmental and agency leadership</td>
<td>Personal contact, correspondence, e-mail and telephone</td>
<td>Support for and effective implementation of agency programs</td>
<td>As needed</td>
</tr>
<tr>
<td>State legislators and legislative staff</td>
<td>Personal contact, correspondence, e-mail and telephone</td>
<td>Support for and effective implementation of agency programs, information exchange, budget preparation and execution</td>
<td>As needed</td>
</tr>
<tr>
<td>Governor’s staff</td>
<td>Personal contact, correspondence, e-mail and telephone</td>
<td>Support for and effective implementation of agency programs, information exchange, budget preparation and execution</td>
<td>As needed</td>
</tr>
<tr>
<td>Executive agency directors, private sector CEOs</td>
<td>Personal contact, correspondence, e-mail and telephone</td>
<td>Information exchange, effective implementation of agency and state programs</td>
<td>As needed</td>
</tr>
<tr>
<td>Public</td>
<td>Personal contact, correspondence, e-mail and telephone</td>
<td>Information exchange and complaints</td>
<td>As needed</td>
</tr>
<tr>
<td>Regional and national academic researchers and users of geologic data</td>
<td>Personal contact, correspondence, e-mail and telephone</td>
<td>Information exchange</td>
<td>As needed</td>
</tr>
<tr>
<td>Peers in other state geologic surveys</td>
<td>Personal contact, correspondence, e-mail and telephone</td>
<td>Information exchange</td>
<td>As needed</td>
</tr>
</tbody>
</table>

Note: If additional rows of the below table are needed, place cursor at end of a row (outside table) and hit “Enter”.
Regulated community | Personal contact, correspondence, e-mail and telephone | Information exchange and feedback on regulations and enforcement | As needed
Private and public interest groups | Personal contact, correspondence, e-mail and telephone | Information exchange and feedback on regulations and enforcement | As needed

SECTION 7. POSITION RELATED DECISION MAKING

Describe the typical decisions of this position. Explain the direct effect of these decisions.

Major decisions involve the input the Department has to broader state discussions on matters in need of geo-technical overview or geoscience information before the state can responsibly move forward. The areas of decisions may include but are not limited to natural resources, geologic hazards, climate change adaptation, emergency preparedness, regulation and use of mineral and energy resources, and land use decisions.

Executes Board programs, projects, policies, directives and decisions; hires/fires staff; sets work priorities; determines sufficiency of work product; executes and evaluates contracts and interagency agreements; approves expenditures; engages counsel; approves payroll; approves leave and training requests; evaluates performance of subordinates; makes recommendations to the Board on strategic planning, goals, objectives, program development, budget, policy, procedure, disciplinary action, administrative rules, and legislative concepts.

Decision-making frequently involves resolution of internal and external conflicts, settlement of legal and other disputes, and policy judgments about natural resource and public safety policy issues. These decisions require thoughtful analysis of technical data provided by the Department to the stakeholders, plus consideration of multiple policy issues, and an integration of science, policy and political concerns.

Decisions directly affect outcome of contractual negotiations, continuation of financial stability and business operation best practices, Department personnel’s compliance to state policies regarding governmental and ethical best practices, compliance with Agency mission and statutes. Decisions directly impact real and perceived satisfaction with Department performance by clients, constituents, and consumers.

SECTION 8. REVIEW OF WORK

Who reviews the work of the position?

<table>
<thead>
<tr>
<th>Classification Title</th>
<th>Position Number</th>
<th>How</th>
<th>How Often</th>
<th>Purpose of Review</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Executive Director</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

The Executive Director serves at the pleasure of the Board under general instruction from the Board Chair. The full board evaluates the Executive Director’s performance. The Chair communicates with the Executive Director by phone, email or in person as needed between board meetings and conducts an annual review for the purpose of evaluating the success in achieving the Agency’s goals and fulfilling the Agency’s mission.

SECTION 9. OVERSIGHT FUNCTIONS

This section is for supervisory positions only

a. How many employees are directly supervised by this position?
   How many employees are supervised through a subordinate supervisor?
   
   How Many Employees Directly Supervised | How Many Employees Supervised Through Subordinate Supervisor |
   5 | 35 |

b. Which of the following activities does this position do?

- [x] Plan work
- [x] Assigns work
- [x] Approves work
- [x] Responds to grievances
- [x] Coordinates schedules
- [x] Hires and discharges
- [x] Recommends hiring
- [x] Gives input for performance evaluations
SECTION 10. ADDITIONAL POSITION-RELATED INFORMATION

ADDITIONAL REQUIREMENTS: List any knowledge and skills needed at time of hire that are not already required in the classification specification:

A strong technical background (Oregon Revised Statutes 516.120) as a geologist, engineer, or other technical specialist.

Demonstrated strong and complete assortment of leadership and management skills related to staff and programs which includes responsibility for each of the following: a) development of program rules and policies, b) development of long- and short-range goals and plans, c) program evaluation, and d) budget preparation.

Demonstrated ability to juggle competing priorities and deadlines. Technical proficiency, outreach capacity to collaborate and communicate toward common goals are prerequisites of the position.

Incumbent must be able to use tact and diplomacy when dealing with the public, the industry, and when guiding the board in its decision-making process. This position requires excellent communication skills, both written and oral, and strong skills in building consensus. It requires skill and expertise in handling upset and irate citizens, and requires the incumbent to be flexible, shift priorities without notice, and coordinate and handle multiple tasks. It is essential that the person in this position be able to establish and maintain effective working relationships with legislators and the Governor’s Office.

Incumbent promotes safety training and practices in performance of all work activities; implements Affirmative Action and Diversity strategies and goals; is responsible to structure activities that will promote and foster a diverse workforce and discrimination/harassment-free workplace; provides leadership to create and maintain professional and collaborative working relationships and a positive, respectful and productive work environment.

Must obtain and maintain a current and valid driver license and an acceptable driving history or be able to provide an acceptable alternative method of transportation.

BUDGET AUTHORITY: If this position has authority to commit agency operating money, indicate the following:

<table>
<thead>
<tr>
<th>Operating Area</th>
<th>Biennial Amount ($18.8M)</th>
<th>Fund Type</th>
</tr>
</thead>
<tbody>
<tr>
<td>Authority to commit all agency</td>
<td>$6.0M</td>
<td>General Funds</td>
</tr>
<tr>
<td>operating money.</td>
<td></td>
<td>Lottery Funds</td>
</tr>
<tr>
<td></td>
<td>$6.9M</td>
<td>Other Funds fees, sales, contracts</td>
</tr>
<tr>
<td></td>
<td>$5.9M</td>
<td>Federal Funds</td>
</tr>
</tbody>
</table>

Note: If additional rows of the below table are needed, place curser at end of a row (outside table) and hit “Enter”.

SECTION 11. ORGANIZATIONAL CHART

Attach a current organizational chart. Be sure the following information is shown on the chart for each position: classification title, classification number, salary range, employee name and position number.

SECTION 12. SIGNATURES
<table>
<thead>
<tr>
<th>Employee Signature</th>
<th>Date</th>
<th>Supervisor Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Appointing Authority Signature</td>
<td>Date</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

This page is marked as a draft.
Dear DOGAMI Staff,

On behalf of the Oregon Department of Geology and Mineral Industries, we would like to invite you to participate in the selection process for the next State Geologist and Executive Director. As a valuable member of this agency we are interested in your thoughts about the candidates being considered for this important position.

The candidate’s application materials will be provided electronically on the day of the event. No pre-set questions will be provided. The candidates will introduce themselves to the group and provide a summary presentation of their background and experience. You will be provided an opportunity to submit your questions to the session facilitator in advance of the session. We recommend you think about one or two attributes or characteristics that are important to you in this position and ask a question or two around those attributes if you would like to.

At the end of the session, we will ask that you provide us any thoughts you have regarding the candidate’s strengths and weaknesses by completing an electronic survey that will be provided to you. We ask that you complete the survey by 8:00 a.m., Friday, September 17. The information will be compiled and provided to the Oregon Department of Geology and Mineral Industries board so they may have your input prior in making the final decision.

The session will take place virtually and the schedule is as follows:

**Thursday, September 16, 2021**

<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:45 am - 9:00 am</td>
<td>Orientation/Explanation of the process</td>
</tr>
<tr>
<td>9:00 am - 9:45 am</td>
<td>Candidate 1</td>
</tr>
<tr>
<td>10:00 am - 10:45 am</td>
<td>Candidate 2</td>
</tr>
<tr>
<td>11:00 am - 11:45 am</td>
<td>Candidate 3</td>
</tr>
<tr>
<td>12:00 pm – 1:00 pm</td>
<td>Lunch Break</td>
</tr>
<tr>
<td>1:15 pm – 2:00 pm</td>
<td>Candidate 4</td>
</tr>
</tbody>
</table>

If you have any questions or would like to submit questions for the candidates in advance feel free to contact our Executive Recruiter at John.Paschal@Oregon.Gov.
Dear DOGAMI Stakeholder,

On behalf of the Oregon Department of Geology and Mineral Industries, we would like to invite you to participate in the selection process for the next State Geologist and Executive Director. As a valuable stakeholder of this agency we are interested in your thoughts about the candidates being considered for this important position.

The candidate’s application materials will be provided electronically on the day of the event. No pre-set questions will be provided. The candidates will introduce themselves to the group and provide a summary presentation of their background and experience. You will be provided an opportunity to submit your questions to the session facilitator in advance of the session. We recommend you think about one or two attributes or characteristics that are important to you in this position and ask a question or two around those attributes if you would like to.

At the end of the session, we will ask that you provide us any thoughts you have regarding the candidate’s strengths and weaknesses by completing an electronic survey that will be provided to you. We ask that you complete the survey by 8:00 a.m., Friday, September 17. The information will be compiled and provided to the Oregon Department of Geology and Mineral Industries board so they may have your input prior in making the final decision.

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</tr>
</tbody>
</table>

If you have any questions or would like to submit questions for the candidates in advance feel free to contact our Executive Recruiter at John.Paschal@Oregon.Gov.
### Overall Question Ranking:

- **5** – Outstanding
- **4** - Excellent – exceeds requirements
- **3** - Competent – acceptable proficiency
- **2** - Below Average – Does not meet most requirements
- **1** - Unsuitable – Does not meet requirements

### Requested Skills and Veteran’s Preference Subtotal

<table>
<thead>
<tr>
<th>Agency</th>
<th>*</th>
<th>10</th>
<th>5</th>
<th>10</th>
<th>5</th>
<th>5</th>
<th>5</th>
<th>5</th>
<th>45</th>
<th>5</th>
<th>10</th>
<th>60</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oregon Advocacy Commissions</td>
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</table>

### Requested Skills/Screening Criteria: Applicants are scored based on the review of their application and additional materials requested on the job posting. A score of 1-5 points is assigned for each requested skill or screening criteria defined in the Desired Attributes and requested skills of the posting.

### Requested Skills:

- A master’s degree in law or public policy and five years of experience interpreting and advising in law, legal codes, court procedures, precedents, government regulations, executive orders, agency rules, and the democratic political process or equivalent.
- Demonstrated financial and business acumen.
- Knowledge of and commitment to equity causes and base-building.
- Experience working to advance equitable public policy.
- Strong oral and written communication skills, including reports, negotiation, and advocacy.
- Demonstrated ability to work in coalition with other organizations on policy and research development.
- Demonstrated policy or advocacy environment including legislative reports, negotiation, and advocacy.
- Demonstrated ability to work in coalition with other organizations on policy and research development.

### Veteran’s Points

- Original Veteran
- Disabled Veteran
- Requested Skills and Veteran’s Preference Subtotal

### Move to Next Steps:

- Move to Video Interview
- Move to In-Person Interview
- Move to Reference Check
- Move to Hire
<table>
<thead>
<tr>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
<th>G</th>
<th>H</th>
<th>I</th>
<th>J</th>
<th>K</th>
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<th>N</th>
<th>O</th>
<th>P</th>
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<th>R</th>
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Note:

Veterans Preference: When an applicant has Veteran Preference Points, you must apply those points in each step of the interview process. To apply them in the ranking method, move up two steps.
Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Sarah Lewis, MLRR Program Manager, and Cari Buchner, Mining Compliance Specialist

Date: June 15, 2021

Regarding: Agenda Item 5 – Civil Penalties

Sarah Lewis, MLRR Program Manager, and Cari Buchner, Mining Compliance Specialist, will present program recommended Civil Penalties.

1) Civil Penalty Fact Pattern

Proposed Board Action: The Board will be asked to take an action on this item.
<table>
<thead>
<tr>
<th>#</th>
<th>Site/Type-ID</th>
<th>Timeline</th>
<th>Days in violation (total)</th>
<th>Late Pay History</th>
<th>Mitigating Factors, Other Considerations (status)</th>
<th>Penalty Amount</th>
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<tr>
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<td>Renewal Fee Due</td>
<td>Renewal Fee Paid</td>
<td>Civil Pen. Paid</td>
<td>Freq. of occurrence</td>
<td>Length of delay</td>
</tr>
<tr>
<td>25</td>
<td>OP-0159</td>
<td>2/28/21</td>
<td>5/24/20</td>
<td>15 (85)</td>
<td>0/3 yr 4/27 yr</td>
<td>~1-2 mos.</td>
</tr>
<tr>
<td>24</td>
<td>OP-0004</td>
<td>12/31/20</td>
<td>-</td>
<td>60 (160)*</td>
<td>None</td>
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<tr>
<td>23</td>
<td>EC-0089</td>
<td>9/30/20</td>
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<td>25 (85)</td>
<td>0/1 yr</td>
<td>25 (85)</td>
</tr>
<tr>
<td>22</td>
<td>OP-0205</td>
<td>8/31/20</td>
<td>5/11/21</td>
<td>193 (253)</td>
<td>First renewal</td>
<td>EC</td>
</tr>
<tr>
<td>21</td>
<td>OP-0192</td>
<td>8/31/20</td>
<td>12/02/20</td>
<td>32 (93)</td>
<td>0/3 yr 1/12 yr</td>
<td>~1 yr</td>
</tr>
<tr>
<td>20</td>
<td>EC-0039</td>
<td>8/31/20</td>
<td>N/A</td>
<td>117 (177)</td>
<td>None</td>
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<tr>
<td>19</td>
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<td>8/31/20</td>
<td>N/A</td>
<td>222 (282)*</td>
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<td>18</td>
<td>EC-0071</td>
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<td>N/A</td>
<td>253 (313)*</td>
<td>0/3 yr 1/20 yr</td>
<td>~60 days</td>
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<tr>
<td>17</td>
<td>OP-0070</td>
<td>6/30/20</td>
<td>collect</td>
<td>283 (343)*</td>
<td>3/3 yr 11/13 yr</td>
<td>3-8 mos.</td>
</tr>
<tr>
<td>16</td>
<td>OP-0023</td>
<td>6/30/20</td>
<td>9/16/20</td>
<td>12/23/20</td>
<td>1/3 yr 3/17 yr</td>
<td>~3 mos</td>
</tr>
<tr>
<td>15</td>
<td>OP-0269</td>
<td>6/30/20</td>
<td>11/16/20</td>
<td>78 (140)</td>
<td>2/3 yr 3/11 yr</td>
<td>4-5 mos</td>
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<tr>
<td>14</td>
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<td>109 (170)</td>
<td>0/3 yr 1/11 yr</td>
<td>~5 mos.</td>
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<tr>
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<td>OP-0118</td>
<td>5/31/20</td>
<td>9/1/20</td>
<td>33 (93)</td>
<td>2/3 yr 12/40 yr</td>
<td>2-6 mos.</td>
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<tr>
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<td>4/30/20</td>
<td>2/2/21</td>
<td>214 (279)</td>
<td>3/3 yr 6/8 yr</td>
<td>2-5 mos.</td>
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<tr>
<td>11</td>
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<td>3/31/20</td>
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<td>64 (126)</td>
<td>0/3 yr 3/24 yr</td>
<td>~1-2 mos.</td>
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<td>OP-0053</td>
<td>3/31/20</td>
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<td>25 (85)</td>
<td>3/3 yr 12/26 yr</td>
<td>1-9 mos., x~3 mos.</td>
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## Non-Payment of Renewal Fee – Civil Penalty Fact Pattern Matrix (*as of 6/8/2021*)

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<th>Site Type-ID</th>
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<th>Mitigating Factors, Other Considerations (status)</th>
<th>Penalty Amount</th>
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<td>Renewal Fee Paid</td>
<td>Civil Pen. Paid</td>
<td>Freq. of occurrence</td>
<td>Length of delay</td>
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<td>8</td>
<td>EC-0017</td>
<td>1/31/20</td>
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<td>11 (71)</td>
<td>0/3yr</td>
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<td>41 (101)</td>
<td>0/3yr</td>
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<td>0/3yr</td>
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<td>11/4/19</td>
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Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Steve Dahlberg, Chief Financial Officer

Date: June 18, 2021

Regarding: Agenda Item 6 – Financial Report

Attached is the DOGAMI Budget Status Report, as of April 30, 2021 for the Geological Survey and Services (GS&S) Program and the Mineral Land Regulation & Reclamation (MLRR) Program.

Proposed Board Action: The Budget Status Report be Approved/Not Approved as presented.
TO:          DOGAMI Governing Board
FROM:       Steve Dahlberg, Chief Financial Officer
DATE:       June 25, 2021
SUBJECT:    Financial Operations and Reporting

Board Governance

The Board has a duty to provide guidance related to operational decision-making and to affirm the Agency is appropriately managing its financial resources. Four key areas of responsibility include:

- The Board reviews all proposed budgets.
- The Board periodically reviews key financial information and audit findings.
- The Board is appropriately accounting for resources.
- The Agency adheres to accounting rules and other relevant financial controls.

In addition to operational communication, this memo will include topical areas of discussion related to these objectives with the expectation of inquiry and follow up as needed to support Board governance.

Fiscal Year 2021

The Information is as of April (FY21), the latest closed month. The revenue collections, accounts payable, indirect cost capture, and financial system structure set up are becoming routine. The business office team is working well together, internally, with DAS, and our external customers.

The Oregon Department of Geology and Mineral Industries provides earth science information and regulation to make Oregon safe and prosperous. Learn more at www.OregonGeology.org
The General Fund currently reflects an ending balance of $339,866. This ending balance is reflective of vacancy savings, updated personnel services projection, ordering items that have been put on hold. This ending balance incorporates a planned reversion of $300,000 from the vacancy savings listed above as agreed to with the analysts from DAS CFO, LFO, and Governor’s Office. The Other Fund projected ending balance will be $306,709. The Federal Fund projected ending balance will be $56,656.

### Mineral Land Regulation & Reclamation (MLRR) Program

**As of April 30, 2021**

<table>
<thead>
<tr>
<th></th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Available Revenue</td>
<td>$3,645,825</td>
<td></td>
<td>$3,645,825</td>
<td></td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>(3,244,501)</td>
<td>$401,324</td>
<td>(3,244,501)</td>
<td>$401,324</td>
</tr>
<tr>
<td>MLRR Ending Balance</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
<td>$-</td>
</tr>
</tbody>
</table>

The projected MLRR ending balance at January 31, 2021 is $401,324. Projections include the fee increase effective in January 2021.

### Strong Motion Instrument Fund (SMIF)

**As of April 30, 2021**

<table>
<thead>
<tr>
<th></th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Balance (July 1, 2018)</td>
<td>$276,926</td>
<td></td>
<td>$276,926</td>
<td></td>
</tr>
<tr>
<td>Total Available Revenue</td>
<td>$212,225</td>
<td></td>
<td>$212,225</td>
<td></td>
</tr>
<tr>
<td>Total Expenditures</td>
<td>(228,985)</td>
<td></td>
<td>(228,985)</td>
<td></td>
</tr>
<tr>
<td>SMIF Ending Balance</td>
<td>$-</td>
<td>$260,166</td>
<td>$-</td>
<td>$260,166</td>
</tr>
</tbody>
</table>

The Strong Motion Instrument Fund is projected to have an ending balance of $260,166.

### Reclamation Guarantee Fund

**As of April 30, 2021**

<p>| | |</p>
<table>
<thead>
<tr>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning 2019-21: 58 Cash Securities</td>
<td>$613,637</td>
</tr>
<tr>
<td>9 New Securities</td>
<td>$220,459</td>
</tr>
<tr>
<td>8 Security Releases</td>
<td>$(164,153)</td>
</tr>
<tr>
<td>Biennium to Date: 58 Cash Securities</td>
<td>$669,943</td>
</tr>
</tbody>
</table>

The Reclamation Guarantee Fund retains $669,943 in cash securities.
Business Office Activities

Grant Reporting and Tracking

All outstanding grant financial reporting has been completed and is current to date. Monthly project manager meetings are on-going, taking advantage of the tracking tools to review the financial status and project updates.

ATTACHMENTS:

DOGAMI Financial Report
### 2019-21 Projected Revenue & Expenditures

| Category                        | General Funds | Other Funds | Federal Funds | All Funds | General Funds | Other Funds | Federal Funds | All Funds | General Funds | Other Funds | Federal Funds | All Funds | General Funds | Other Funds | Federal Funds | All Funds |
|---------------------------------|---------------|-------------|---------------|-----------|---------------|-------------|---------------|-----------|---------------|-------------|---------------|-----------|---------------|-------------|---------------|-----------|-------------|
| **Total Available Revenue**     |               |             |               |           |               |             |               |           |               |             |               |           |               |             |               |           |             |
| **Total**                       | 5,124,733     | 7,043,024   | 5,808,958     | 15,906,715|               |             |               |           |               |             |               |           |               |             |               |           |             |
| **Total**                       | 4,090,120     | 1,386,325   | 2,632,747     | 9,051,466 | 1,034,613     | 350,966     | 274,406       | 1,659,984 | 5,124,733     | 4,138,208   | 1,094,153     | 10,939,179 |

### 2019-21 Actual + Projected Revenue & Expenditures

| Category                        | General Funds | Other Funds | Federal Funds | All Funds | General Funds | Other Funds | Federal Funds | All Funds | General Funds | Other Funds | Federal Funds | All Funds | General Funds | Other Funds | Federal Funds | All Funds |
|---------------------------------|---------------|-------------|---------------|-----------|---------------|-------------|---------------|-----------|---------------|-------------|---------------|-----------|---------------|-------------|---------------|-----------|-------------|
| **Total Available Revenue**     |               |             |               |           |               |             |               |           |               |             |               |           |               |             |               |           |             |
| **Total**                       |               |             |               |           |               |             |               |           |               |             |               |           |               |             |               |           |             |

### Expenditures

| Category                        | General Funds | Other Funds | Federal Funds | All Funds | General Funds | Other Funds | Federal Funds | All Funds | General Funds | Other Funds | Federal Funds | All Funds | General Funds | Other Funds | Federal Funds | All Funds |
|---------------------------------|---------------|-------------|---------------|-----------|---------------|-------------|---------------|-----------|---------------|-------------|---------------|-----------|---------------|-------------|---------------|-----------|-------------|
| **Personnel Services**          |               |             |               |           |               |             |               |           |               |             |               |           |               |             |               |           |             |
| **Total**                       |               |             |               |           |               |             |               |           |               |             |               |           |               |             |               |           |             |
| **Expenditures**                |               |             |               |           |               |             |               |           |               |             |               |           |               |             |               |           |             |

### SMIF Ending Balance

<table>
<thead>
<tr>
<th>Category</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Beginning Balance</strong></td>
<td>1,209,817</td>
<td></td>
<td>1,429,817</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Ending Balance</strong></td>
<td>1,023,275</td>
<td></td>
<td>1,023,275</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2019-21 Actual Revenue & Expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2019-21 Budget by Funding Source

<table>
<thead>
<tr>
<th>Category</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenditures</strong></td>
<td>2,359,410</td>
<td></td>
<td>415,380</td>
<td></td>
<td>1,029,817</td>
<td>235,275</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Total Available Revenue

<table>
<thead>
<tr>
<th>Category</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td>2,359,410</td>
<td></td>
<td>415,380</td>
<td></td>
<td>1,029,817</td>
<td>235,275</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>1,029,817</td>
<td></td>
<td>235,275</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### 2019-21 Actual + Projected Revenue & Expenditures

<table>
<thead>
<tr>
<th>Category</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

### Total Available Revenue

<table>
<thead>
<tr>
<th>Category</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
<th>General Funds</th>
<th>Other Funds</th>
<th>Federal Funds</th>
<th>All Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Revenue</strong></td>
<td>2,359,410</td>
<td></td>
<td>415,380</td>
<td></td>
<td>1,029,817</td>
<td>235,275</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Expenditures</strong></td>
<td>1,029,817</td>
<td></td>
<td>235,275</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

---

**Geological Survey & Services (GS&S) Program**

- **SMIF Ending Balance**
  - $240,662
  - $261,166
### Reclamation Guarantee Fund

<table>
<thead>
<tr>
<th>Beginning (2012-23)</th>
<th>58 Cash Security's</th>
<th>$ 413,637</th>
</tr>
</thead>
<tbody>
<tr>
<td>9 Security releases</td>
<td>$164,133</td>
<td>120,000</td>
</tr>
<tr>
<td>8 New Securities</td>
<td>$210,450</td>
<td>59,543</td>
</tr>
<tr>
<td><strong>Reimbursement to date:</strong> 58 Cash Security's</td>
<td>$ 605,974</td>
<td></td>
</tr>
</tbody>
</table>
To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Pete Pande and Brittany Sale, Pivotal Resources, Inc.

Date: June 17, 2021

Regarding: Agenda Item 7 – Management Consultant Update

Pete Pande and Brittany Sale, Pivotal Resources, Inc., will be presenting a summary of their Organizational Assessment & Improvement Priorities report for DOGAMI.

Proposed Board Action: The Board will not be asked to take an action on this item.
To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Sarah Lewis, MLRR Program Manager

Date: June 15, 2021

Regarding: Agenda Item 8 – MLRR Update

Sarah Lewis, MLRR Program Manager, will provide an update on MLRR and report on the following topics:

1) Permit Status Summary
2) Rule Making Update
3) Grassy Mountain Project Update

Please note, included in this packet is the ENGAGe Spring 2021 Edition newsletter being sent out and can also be found online: https://www.oregongeology.org/mlrr/engage.htm

Proposed Board Action: The Board will not be asked to take an action on this item.
Map shows aggregate/non-aggregate active permitting applications, site visits in the last 6 months, and renewals due in last 3 months. COVID-19 protocols have resulted in a decrease in site visit activity.

Table 1: Permit Status Summary (as of 6/8/21)

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Permits</td>
<td>Apps</td>
<td>Permits</td>
<td>Apps</td>
</tr>
<tr>
<td>Surface Mining</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Operating Permits</td>
<td>884</td>
<td>31</td>
<td>887</td>
<td>41</td>
</tr>
<tr>
<td>Exclusion Certificates</td>
<td>134</td>
<td>2</td>
<td>136</td>
<td>2</td>
</tr>
<tr>
<td>Sites Closed</td>
<td>(1)</td>
<td>(0)</td>
<td>(3)</td>
<td>(0)</td>
</tr>
<tr>
<td>Stormwater (DEQ)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>1200A Permits</td>
<td>158</td>
<td>7</td>
<td>158</td>
<td>7</td>
</tr>
<tr>
<td>WPCF 1000 Permits</td>
<td>49</td>
<td>4</td>
<td>49</td>
<td>4</td>
</tr>
<tr>
<td>Exploration</td>
<td>14</td>
<td>2</td>
<td>13</td>
<td>2</td>
</tr>
<tr>
<td>Oil &amp; Gas Wells</td>
<td>89</td>
<td>0</td>
<td>89</td>
<td>0</td>
</tr>
<tr>
<td>Geothermal</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Well Permits</td>
<td>24</td>
<td>0</td>
<td>24</td>
<td>0</td>
</tr>
<tr>
<td>Prospect Wells</td>
<td>7</td>
<td>0</td>
<td>4</td>
<td>0</td>
</tr>
</tbody>
</table>
Surface Mining Application Workload (as of 6/8/21)

The average processing time for an application completed during the last year was 7.1 months.

Table 2: Surface Mining Applications by Type (as of 6/8/21)

<table>
<thead>
<tr>
<th></th>
<th>Total</th>
<th>New</th>
<th>Amend</th>
<th>Transfer</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>FY2020</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Received</td>
<td>38</td>
<td>10</td>
<td>7</td>
<td>21</td>
</tr>
<tr>
<td>Completed</td>
<td>35</td>
<td>7</td>
<td>6</td>
<td>22</td>
</tr>
<tr>
<td><strong>FY21 1st Quarter</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Received</td>
<td>10</td>
<td>1</td>
<td>4</td>
<td>5</td>
</tr>
<tr>
<td>Completed</td>
<td>7</td>
<td>1</td>
<td>1</td>
<td>5</td>
</tr>
<tr>
<td>Active</td>
<td>31</td>
<td>13</td>
<td>13</td>
<td>5</td>
</tr>
<tr>
<td><strong>FY21 2nd Quarter</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Received</td>
<td>14</td>
<td>3</td>
<td>5</td>
<td>6</td>
</tr>
<tr>
<td>Completed</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>2</td>
</tr>
<tr>
<td>Active</td>
<td>41</td>
<td>15</td>
<td>17</td>
<td>9</td>
</tr>
<tr>
<td><strong>FY21 3rd Quarter (updated)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Received</td>
<td>13</td>
<td>3</td>
<td>3</td>
<td>7</td>
</tr>
<tr>
<td>Completed</td>
<td>4</td>
<td>0</td>
<td>2</td>
<td>2</td>
</tr>
<tr>
<td>Active</td>
<td>50</td>
<td>18</td>
<td>18</td>
<td>14</td>
</tr>
<tr>
<td><strong>FY21 4th Quarter (to date)</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Received</td>
<td>7</td>
<td>4</td>
<td>0</td>
<td>3</td>
</tr>
<tr>
<td>Completed</td>
<td>2</td>
<td>1</td>
<td>0</td>
<td>1</td>
</tr>
<tr>
<td>Withdrawn</td>
<td>0</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>Active</td>
<td>55</td>
<td>21</td>
<td>18</td>
<td>16</td>
</tr>
</tbody>
</table>

*Applications older than 1 year* 13 9 4 0
Figure 3: Compliance Activity at DOGAMI Mine Sites

<table>
<thead>
<tr>
<th>Compliance Items/Site</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>2019</td>
<td>60</td>
<td>99</td>
<td>108</td>
</tr>
<tr>
<td>2020</td>
<td>60</td>
<td>99</td>
<td>108</td>
</tr>
<tr>
<td>2021</td>
<td>60</td>
<td>99</td>
<td>108</td>
</tr>
</tbody>
</table>

Table 3: Compliance Summary – Active Actions by Type (as of 6/8/21)

<table>
<thead>
<tr>
<th>Compliance Items/Site</th>
<th>2019</th>
<th>2020</th>
<th>2021</th>
</tr>
</thead>
<tbody>
<tr>
<td>Non-Payment of Fees</td>
<td>42</td>
<td>99</td>
<td>112</td>
</tr>
<tr>
<td>Exploring Without a Permit</td>
<td>49</td>
<td>101</td>
<td>112</td>
</tr>
<tr>
<td>Mining Without a Permit</td>
<td>108</td>
<td>112</td>
<td>112</td>
</tr>
<tr>
<td>Mining Outside Permit Boundary</td>
<td>108</td>
<td>112</td>
<td>112</td>
</tr>
<tr>
<td>Lack of Approval</td>
<td>108</td>
<td>112</td>
<td>112</td>
</tr>
<tr>
<td>Failure to Comply with Order</td>
<td>108</td>
<td>112</td>
<td>112</td>
</tr>
<tr>
<td>Permit Boundary Survey Map</td>
<td>108</td>
<td>112</td>
<td>112</td>
</tr>
<tr>
<td>Boundary Marking Violation</td>
<td>108</td>
<td>112</td>
<td>112</td>
</tr>
<tr>
<td>Permit Condition Violation</td>
<td>108</td>
<td>112</td>
<td>112</td>
</tr>
<tr>
<td>Reclamation Security</td>
<td>108</td>
<td>112</td>
<td>112</td>
</tr>
<tr>
<td>Failure to Reclaim Timely</td>
<td>108</td>
<td>112</td>
<td>112</td>
</tr>
<tr>
<td>Total</td>
<td>90</td>
<td>91</td>
<td>112</td>
</tr>
</tbody>
</table>
DOGAMI Permit Fee Changes – Effective January 1, 2021

Beginning January 1, 2021, DOGAMI increased Application and Renewal Fees for several programs. This included applications for Aggregate, Exploration, Oil & Gas, and Geothermal permits. Exclusion Certificate application fees, DEQ water quality permit application and annual fees, and cost-recovery projects are not included in this fee update. Below is a clarification of those fees.

**Aggregate Permit Renewal**
- **IF YOU EXCAVATED/PRODUCED/SOLD MATERIAL INTO MARKET:**
  - please pay $1,460 **plus** $0.0125/ton production fee

- **IF YOU DID NOT PRODUCE/EXCAVATE/SELL MATERIAL INTO MARKET:**
  - please pay the base rate of $1200 flat (as you had no production)

*IF YOU ARE UNSURE – CALL BEFORE YOU SEND IN YOUR RENEWAL*

<table>
<thead>
<tr>
<th>Permit Type</th>
<th>Fee</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oil &amp; Gas Permit Renewal</td>
<td>$1,160</td>
</tr>
<tr>
<td>Exclusion Certificate Renewal</td>
<td>$165</td>
</tr>
<tr>
<td>Geothermal Permit Renewal</td>
<td>$2,725</td>
</tr>
<tr>
<td>Exploration Permit Renewal</td>
<td>$1,460</td>
</tr>
</tbody>
</table>

Complete fee schedules are available on our website:
- **Oil/Gas:**
- **Surface Mining/Mineral Exploration:**
- **Geothermal:**

**ALL our permit forms are online at:**
https://www.oregon.gov/dogami/Pages/MLRR-resources.aspx

**Application Timelines: Operating Permits**

Due to an increase in permit applications and inquiries submitted to the MLRR office, processing and response times have increased. Permit applications are processed in the order they are received and moved forward as applicants respond to deficiencies. This includes but is not limited to new Operating Permit applications, transfer applications, and amendment applications. Thank you for your patience.

Contact us at 541-967-2039 mlrr.info@oregon.gov
https://www.oregongeology.org/mlrr
Oregon Department of Geology and Mineral Industries
Mineral Land Regulation & Reclamation
229 Broadalbin St. SW, Albany, OR 97321
**Permit Boundary Marking**

Spring is finally here and along with it comes increased mine site activity and potential expansion into new areas. The recent storms, combined with vigorous spring growth in western Oregon, have likely obscured many markings. To avoid complicated and costly corrections; DOGAMI urges permittees to annually verify permit boundary, setback, and excavation markings on the ground. To prevent permit boundary violations, equipment operators must know where the boundaries are. In areas where mining operations are anticipated this year it is important that permittees:

- Locate their existing markers
- Clear vegetation obscuring markers and
- Update or repair any damaged, missing, or difficult to see markers

After DOGAMI issues the permit and prior to mining, the operator **must** mark the boundaries for all excavation areas, stockpiles, setbacks, and buffers. The marking has to be accomplished by placing clearly visible markers, which have been pre-approved by the Department, at a distance of no more than 200 feet on center.

DOGAMI understands that there are site specific scenarios that warrant waiving the marking requirements. Those include but are not limited to the markings being in the middle of an active agricultural operation or in the middle of an existing road, private or public. If you think that there are portions of your site boundaries where permanent marking is not possible or does not make sense, please submit a marking waiver request. This request must include a narrative justifying the marking waiver and a map identifying the portions of the boundaries not being marked. DOGAMI may also grant extensions for marking areas that are subject to a phased operation plan.

*Pictures shown are examples of approved site boundary markings as seen in the field.*

For questions regarding permit boundary marking, please contact the department via email at mlrr.info@oregon.gov or via phone at (541) 967-2083.

*If you’d like to receive this newsletter via email, sign up for our listserv: listsmart.osl.state.or.us/mailman/listinfo/mlrr.newsletter*
Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board
From: Bob Houston, GS&S Program Manager and Legislative Coordinator
Date: June 17, 2021

Regarding: Agenda Item 9 – GS&S Update

Bob Houston, GS&S Program Manager and Legislative Coordinator, will provide an update on the GS&S program.

Proposed Board Action: The Board will not be asked to take an action on this item.
To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Brad Avy, Director & State Geologist

Date: June 17, 2021

Regarding: Agenda Item 10 – Director’s Report

Director Avy will deliver his report on the following topics:

1) DOGAMI – In Brief Review
2) DOGAMI – Future State
3) Avy – Path to Retirement

Proposed Board Action: The Board will not be asked to take an action on this item.
Staff Report and Memorandum

To: Chair, Vice-Chair, and members of the DOGAMI Governing Board

From: Lori Calarruda, Executive Assistant

Date: June 17, 2021

Regarding: Agenda Item 11 – Confirm Time and Date for next meeting

Currently the next DOGAMI Board meeting is scheduled for Friday, September 17, 2021 in Portland or via Zoom.

Proposed Board Action: The Board may be asked to take action on this item by Confirming or Amending the currently scheduled Board meeting date.